



**THE INSTITUTE OF
CHARTERED ACCOUNTANTS
OF THE CARIBBEAN**

2009 Annual Report

Reshaping the Accounting Profession in the Caribbean

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF THE CARIBBEAN

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The Institute of Chartered Accountants of the Caribbean (ICAC) was established on October 28, 1988, bringing together accountants within the English-speaking Caribbean. Today, with seven member institutes and a network of approximately 3,500 accountancy professionals, the ICAC is the leading regional organization dedicated to advancing the interest of accountants and professionals in the finance and the accounting sector within the Caribbean through the promotion of internationally acceptable standards and best practices, thought leadership, research and continuing professional development.

Through its flagship event, the Annual Caribbean Conference of Accountants, the ICAC also provides a forum for accountants in the region to participate for mutual and fraternal benefits and to examine regulatory issues and other matters impacting the profession globally.

In 2006, the ICAC was recognised by the International Federation of Accountants (IFAC) as an "Acknowledged Accountancy Grouping". This is a designation held by only three other accountancy groupings in the world.

The ICAC remains committed to upholding and promoting the fundamental values of the accountancy profession - Truth and Fairness, Integrity, Justice and Prosperity - which are embodied in its motto, Veritas et Virtus (Truth and Virtue).

Corporate Governance Structure

The ICAC is governed by a Board of Directors comprising a director and an alternate director from each member institute, who are appointed to serve on the ICAC Board for a period of at least two years.

The Executive of the Board includes the President, Vice-President, Treasurer and Secretary. The Board is the decision-making body of the Institute while Executive Officers are responsible for policy direction and overseeing the day-to-day operations of the organization. This responsibility for overall management and the day-to-day operations of the Institute is delegated to the Chief Executive Officer (CEO).

Administrative Structure

A fully functional Secretariat was established in 2001 to effectively implement the goals and objectives of ICAC as well as ensure that the ICAC's policies and procedures are maintained among member institutes in the region. The Secretariat also assists in developing strategies that will strengthen the role of the ICAC and facilitates the effective operation of the various Committees of the Institute.

The ICAC Secretariat also exists to encourage increased communication linkages among member institutes in an effort to increase their awareness and involvement in the initiatives of the ICAC.

Located in Kingston, Jamaica, the Secretariat is headed by a Chief Executive Officer with support services provided by an Administrative Assistant.

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MISSION STATEMENT & OBJECTIVES

Mission Statement:

ICAC is the internationally recognized body for the accountancy profession in the Caribbean, with an expanding influence in the region. It regulates the profession and promotes the highest standards of professional and ethical conduct. Through thought leadership and the provision of research, CPD and other services, it adds value to its members and the wider community.

Objectives:

The objectives of the ICAC are to:

- Promote internationally acceptable standards of best practice for the accountancy profession in the Caribbean region.
- Foster a strong, cohesive and self-regulated regional accountancy profession.
- Implement and coordinate an effective regional monitoring programme for practicing accountants in the region.
- Promote an institutional framework through its annual conference for accountants in the region to participate for mutual professional and fraternal benefit.
- Standardize qualification entry requirements and rules of professional conduct among member institutes.
- Provide leadership on emerging issues as they affect the accountancy profession in the region.

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Twenty-second Annual General Meeting of the Institute of Chartered Accountants of the Caribbean will be held at the Sheraton Nassau Beach Resort, Bahamas on Thursday, June 24, 2010, commencing at 12.30 p.m. for the following purposes:

- To confirm minutes of the Twenty-first Annual General Meeting held at the Pegasus Hotel, Georgetown, Guyana, on Thursday, June 25, 2009
- To receive the Report of Directors
- To adopt audited Financial Statements for the year ended December 31, 2009
- To appoint auditors for the year ending December 31, 2010
- To appoint Directors for the period June 2010 to June 2011
- To consider and approve a recommendation for Affiliate membership to the Certified Management Accountants (Canada)
- To consider any other business that may be brought before the Annual General Meeting

BY ORDER OF THE BOARD



Daniel Ferguson
Secretary

May 28, 2010

PROFILE OF ICAC EXECUTIVES & BOARD MEMBERS

EXECUTIVE OFFICERS



Harryram Parmesar, FCCA
President & Director, Guyana

Harryram Parmesar was elected President of the Institute of Chartered Accountants of the Caribbean (ICAC) in June 2009 and is also Chairman of the ICAC Board. He has been making a significant contribution to the regional accountancy body since he was first appointed to the ICAC Board in 1998. Prior to his election as President, he served as Vice-President, Secretary and Chairman of the ICAC's Technical Committee.

Mr. Parmesar is a past President of the Institute of Chartered Accountants of Guyana (ICAG) and continues to serve as a member of ICAG's Council. He is also Guyana's representative on ACCA's International Assembly. He is the Managing Partner of Parmesar Chartered Accountants, with over 24 years of experience in Assurance and Business Advisory Services, Taxation, Accounting, Systems Design and Implementation, and Corporate Secretarial Services.



Joan Brathwaite, FCA, FCCA
Vice President & Director, Barbados

A Partner in the firm of Deloitte (Barbados), Joan Brathwaite was elected Vice President of the Institute of Chartered Accountants of the Caribbean (ICAC) in June 2009. She was first appointed to the Board as alternate director for Barbados in 2001 and has been serving as Chair of ICAC's Membership Committee since 2004. Ms. Brathwaite is a past President of the Institute of Chartered Accountants of Barbados (ICAB) and continues to serve as a member of ICAB's Council. She is also the ACCA International Assembly representative for Barbados.



Prunella Vassell, FCA, FCCA
Treasurer & Director, Jamaica

An Associate in charge of Audit Services and Tax Consultancy at Paul Goldson & Company with extensive experience in Income Tax and General Consumption Tax (GCT), Prunella Vassell was first appointed to the ICAC Board in June 2007 and was elected Treasurer of the ICAC in June 2009. She is the immediate past President of the Institute of Chartered Accountants of Jamaica (ICAJ) and continues to serve as a member of the ICAJ Council.



Daniel Ferguson, CPA, CA
Secretary & Director, Bahamas

Daniel Ferguson was first appointed to the ICAC Board in 2006 and was elected Secretary of the ICAC in June 2009. He is the Managing Partner of Daniel H. Ferguson & Associates Chartered Accountants, a firm that provides Accounting Services including Financial Consultancy and Forensic Accounting. He is a Certified Public Accountant (CPA) and is also licensed as a Chartered Accountant by the Bahamas Institute of Chartered Accountants (BICA). He is the immediate past President of BICA and continues to serve as a member of BICA's Council.

PROFILE OF ICAC EXECUTIVES & BOARD MEMBERS (cont.)

BOARD OF DIRECTORS



Claude Burrell, CPA, CISA
Director, Belize

Claude Burrell is the President of the Institute of Chartered Accountants of Belize and a Partner in the firm of Castillo Sanchez & Burrell, LLP Chartered Accountants. He was first appointed to the ICAC Board in 2008.



Frank Myers, FCCA
Director, Eastern Caribbean

Frank Myers has been serving on the ICAC Board since 2001. He is also the representative for the Caribbean and the Americas on the ACCA International Assembly for the past four years. An Audit Assurance Partner with KPMG in St. Lucia, where he has practiced for the past 18 years, he is also the current President of the Institute of Chartered Accountants of the Eastern Caribbean (ICAEC).



Angela Lee Loy, CA, FCCA
Director, Trinidad & Tobago

Angela Lee Loy is the immediate past President of the ICAC and has served on the ICAC Board since 2003. She is a past President of the Institute of Chartered Accountants of Trinidad & Tobago (ICATT) and a member of ICATT's Council. She is the Managing Director of Aegis Business Solutions Limited, a consultancy outsourcing company and Aegis Management Solutions Limited, a management consultancy company.



Rueben Blenman, FCGA, FCA
Alternate Director, Barbados

Rueben Blenman has been a member of the Council of the Institute of Chartered Accountants of Barbados (ICAB) since 2003 and is currently serving as the President. He was first appointed to the ICAC Board in June 2008 and is the Managing Director of Jamdos Management Services, a firm that provides financial and property management services to small businesses.



Phillip Galanis, CPA, CA, JP
Alternate Director, Bahamas

A past President of ICAC, Phillip Galanis also served as director for the Bahamas on the ICAC Board between 1989 and 1991 and was re-appointed to serve as alternate director for the Bahamas in 2008. He is a past President of the Bahamas Institute of Chartered Accountants (BICA) and is currently the Managing Partner of HLB Galanis Bain, Chartered Accountants, Forensic & Litigation Support Services.

PROFILE OF ICAC EXECUTIVES & BOARD MEMBERS (cont.)



Erwin D. Southwell, CPA
Alternate Director, Eastern Caribbean

Currently the Vice President of the Institute of Chartered Accountants of the Eastern Caribbean (ICAEC) and Chairman of the ICAEC-Antigua and Barbuda branch, Erwin Southwell was first appointed to the ICAC Board in 2004. He is a Senior Manager in the Corporate Secretarial Services and Business Advisory Department of PricewaterhouseCoopers – Antigua.



Khalil Alli, ACA
Alternate Director, Guyana

Khalil Alli is the President of the Institute of Chartered Accountants of Guyana (ICAG). He was first appointed to the ICAC Board in June 2008 and also serves as the affiliate director for the Institute of Chartered Accountants in England and Wales on the Board. He is a Partner in the firm of Jack A. Alli, Sons & Co., specializing in audit services.



Archibald Campbell, FCA
Alternate Director, Jamaica

Archibald Campbell is the President of the Institute of Chartered Accountants of Jamaica (ICAJ) and is currently a Lecturer in the Department of Management Studies, University of the West Indies (Mona). He was first appointed to the ICAC Board in June 2009.



Sean Ramirez, CA, FCCA, ACIB
Alternate Director, Trinidad & Tobago

Sean Ramirez is the immediate past President of the Institute of Chartered Accountants of Trinidad and Tobago (ICATT) and was first appointed to the ICAC Board in 2007. He is a Partner in the Assurance & Business Advisory Services Department at PricewaterhouseCoopers (Trinidad and Tobago).



Anthony Pierre, CA, FCCA, CFC
Alternate Director, Trinidad and Tobago

Anthony Pierre replaced Sean Ramirez as alternate director on the ICAC Board effective October 2009. He is currently the President of the Institute of Chartered Accountants of Trinidad and Tobago (ICATT) and is the principal of the firm, Anthony Pierre & Co. Chartered Accountants.

Brett Feinstein, CPA
Alternate Director, Belize

Brett Feinstein was first appointed to the ICAC Board in 2007. He is the immediate past President and is currently the Treasurer of the Institute of Chartered Accountants of Belize. He is the Managing Director of Benny's Enterprises Ltd, a company involved in wholesale and retail of construction material and equipment.

AFFILIATE DIRECTORS

Affiliate Members are non-voting members of the ICAC who actively participate in the formulation of ICAC policies and programmes for the advancement of the regional accountancy profession. They play an integral role in the Institute's operations and provide technical support where necessary. In addition, affiliates members continue to assist the ICAC through sponsorship of its Annual Caribbean Conference and other initiatives as well as partnering with the Institute to host joint seminars in the region to assist with the continuing professional development of members of the accountancy profession, where the need exists.



Muir Brown
Affiliate Director, Association of Chartered Certified Accountants (ACCA)

ACCA has been an Affiliate of ICAC since 1989. In February 2007, Muir Brown, ACCA's Head of Strategic Business Unit for the Americas & the Caribbean, was appointed to serve as Affiliate Director on the ICAC Board. He has been instrumental in facilitating the introduction of ICAC/ACCA practice monitoring programme which is currently being implemented within the Caribbean.



Lyle E. Handfield, MBA, CAE, FCGA
Affiliate Director, Certified General Accountants of Canada (CGA-Canada)

CGA-Canada has been an Affiliate of the ICAC since 1992. In June 2005, Lyle Handfield, Vice-President of International and Corporate Affairs for CGA-Canada, was appointed as Affiliate Director to the ICAC Board. Since his appointment he has provided technical support and expertise for various ICAC initiatives including the formulation of an Affiliation Agreement which was established between ICAC and its member institutes in October 2009.



Gary Scopes, CAE
Affiliate Director, American Institute of Certified Public Accountants (AICPA)

AICPA re-activated its Affiliate membership with the ICAC in June 2007 and Gary Scopes has been serving on the ICAC Board as Affiliate Director since that time. He is currently the Director of International Relations for AICPA.



Khalil Alli, ACA
Affiliate Director, Institute of Chartered Accountants in England & Wales (ICAEW)

ICAEW has been an Affiliate of the ICAC since July 1989. Khalil Alli was appointed to serve as ICAEW's representative on the ICAC Board in June 2008.

ICAC Secretariat Team



Misha Lobban
Chief Executive Officer



Lomeah Reid
Administrative Assistant

PRESIDENT'S REPORT

Reshaping the Accounting Profession

I take this opportunity to thank my fellow members of the ICAC Board for having elected me to lead this august regional umbrella body during the special meeting of Directors held immediately following the ICAC's Annual General Meeting on June 25, 2009. On behalf of the ICAC Board of Directors, I record deep appreciation to outgoing President, Angela Lee Loy, for her invaluable contribution to the development of the ICAC and for the significant initiatives she spearheaded during her tenure as President.

As we chart the way forward, the ICAC Board will continue to advance initiatives to increase its role and contribution in the region while promoting best practices and standards in the profession in collaboration with our member institutes. We will also persist in our efforts to identify ways to strengthen our partnership and collaboration with these institutes, affiliates and other key stakeholders in the interest of the accounting profession.

The changing global environment demands that as members of the profession we are responsive to these changes and more importantly, that we seek to lead the process towards devising and implementing meaningful initiatives to effectively reshape the profession and to ensure that we continue to play an active role in the development and growth of our regional economies.

This report provides an update on ICAC initiatives during 2009 as well as our plans for the upcoming year.

Promoting Standards & Best Practices in the Region

Implementation of the ICAC/ACCA regional practice monitoring programme aimed at improving standards and enhancing quality assurance review systems within the profession is ongoing in Barbados, Guyana, and Trinidad and Tobago. Reviews of audit firms and practitioners in these three territories by ACCA's monitoring team to ensure that audit procedures is being conducted in accordance with the highest international

standards, have been progressing very well.

During the year, the Bahamas and the Eastern Caribbean took the decision to introduce the regional practice monitoring programme and formally signed the monitoring contracts on June 26 during the opening ceremony of the 27th Annual Caribbean Conference of Accountants in Guyana. Discussions are also ongoing regarding arrangements to facilitate the implementation of the practice monitoring programme in Jamaica.



Guyana's Prime Minister, Honourable Samuel Hinds (left) joins the President of BICA, Daniel Ferguson, (second from left) and the President of ICAEC, Frank Myers, (right) during the formal signing of practice monitoring contracts for The Bahamas and the Eastern Caribbean on June 26, 2009. Also participating in the event are Angela Lee Loy, outgoing President of ICAC (second from right); Brendan Murtagh, President, ACCA (third from right) and Sha Ali Khan, Director, Practice Monitoring Professional Standards at ACCA (third from left).

Implementation of the monitoring review programme in the Caribbean will continue in 2010 and we expect to see significant improvements within the accounting profession as a result.

In July 2009, the ICAC welcomed the much-anticipated release of IFRS for Small and Medium-sized Entities (SMEs) by the International Accounting Standards Board (IASB) and has encouraged member institutes in the region to adopt the Standard.

In keeping with our role to promote internationally acceptable standards, the ICAC has embarked on a number of initiatives in collaboration with member institutes to assist with the effective implementation of IFRS for SMEs. One such initiative was a



Participants listen keenly to Greig Laughlin, President of the T&T Manufacturers Association (at podium) as he outlines the challenges facing small and medium-sized entities in the region during a joint ICAC/ICATT Forum on IFRS for SMEs held on November 30, 2009. Seated from left to right are Angela Lee Loy, immediate Past President, ICAC; Christopher Ram, Managing Partner, Ram & McRae (Chartered Accountants) and Stacy Ann Golding, Partner, KPMG Trinidad and Tobago.

forum on IFRS for SMEs, which the ICAC hosted jointly with the Institute of Chartered Accountants of Trinidad and Tobago (ICATT) on November 30 in Trinidad. The forum attracted participants from across the region and enabled members of the profession and other stakeholder representatives to learn about the Standard and its requirements.

The ICAC will continue to explore opportunities in collaboration with member institutes to provide training on IFRS for SMEs as well as other international accounting and auditing standards.

Institutional Strengthening

During the year, we successfully completed an initiative aimed at modernizing the Articles of Association to ensure that it reflects our current mandate as well as best practice in corporate governance. The amended Articles were approved at the ICAC's Annual General Meeting in June 2009 and included the introduction of new categories of membership to make provision for potential bodies in the region that are in an embryonic stage of development. The objective is to provide provisional membership to these bodies for a specific period during which the ICAC would assist in their development while allowing them access to the benefits of membership.

As part of our effort to improve board policies and procedures, a Board Policy Manual was formulated by the ICAC Secretariat during the year. The Manual will serve as an important resource document for new and

existing members of the ICAC Board.

Discussions were also advanced with member institutes on the draft Affiliation Agreement which seeks consensus on the harmonization of specific areas of responsibility at the regional level for the benefit of the accountancy profession. The areas being considered include harmonized standards for admission across the region, professional regulations and advocacy at the international and regional levels. The Affiliation Agreement was approved and signed in October 2009 between ICAC and its member institutes. The process of implementation of the terms of the agreement is expected to be finalized by the ICAC Board in the upcoming year.

Regional Initiatives

The issue of reciprocity arrangements for members of the profession in one ICAC member territory, who wish to practice in another territory, was raised during the year. The ICAC Board, through a task force appointed at the 53rd Board of Directors Meeting held on February 28, 2009 in Guyana, is in the process of formalizing a reciprocity agreement and it is anticipated that this agreement will be finalised in collaboration with our member institutes in the upcoming year.

During the year, the ICAC also focused its efforts on initiatives aimed at bringing existing professional accountancy bodies in the region within the membership of ICAC. In this regard, I had an opportunity to meet

PRESIDENT'S REPORT (Cont.)

with representatives of the Suriname Association of Accountants (SUVA) on July 16 in Suriname to discuss their application for membership and to identify the areas where the ICAC can provide support in further developing the association. Discussions with SUVA are ongoing. Discussions also continued with the British Virgin Islands Association of Professional Accountants (BVIAPA), another association that has an interest in becoming a part of the ICAC.

During the year, the Certified Management Accountants of Canada (CMA-Canada) expressed an interest in joining the membership of the ICAC based on its expanded reach in the Caribbean through its professional accreditation programs and its efforts to establish an affiliation with relevant organizations in the region. A recommendation regarding CMA's application for affiliate membership will be presented at the Annual General Meeting in June 2010 for approval.

In keeping with our objectives to strengthen linkages between the ICAC and its member institutes, meetings were held with the Councils of the Institutes of Chartered Accountants of Guyana, Belize and Jamaica during the year to discuss various issues.

The ICAC continues to play an active role at the regional level through its representation on the Board of the Caribbean Association of Industry and Commerce (CAIC) and the Board of Trustees of the Caribbean Court of Justice Trust Fund. The Institute records its deep appreciation to Past President, L. Garth Kiddoe, who served as the ICAC's representative on the CCJ Board of Trustees from April 2006 until October 2009. We are grateful for his service and contribution to the CCJ Board of Trustees. I am proud to succeed him as ICAC's representative as we continue to make our contribution to the CCJ Board of Trustees and to the Caribbean community.

The ICAC also participated in a Stakeholder Consultation on Regulatory Regimes for Professional Services in Europe: Strategic Issues for Caribbean Suppliers, hosted by the CARICOM Secretariat in Barbados on June 8 & 9, 2009. The meeting sought to discuss critical issues and to make recommendations for professional bodies in relation to the CARIFORUM-EC Economic

Partnership Agreement which grants access to Caribbean services, firms and professionals in a range of sectors in the EU. Arising from the stakeholder consultation, the ICAC Board agreed to establish a task force to advance discussions in the interest of the accountancy profession with respect to the opportunities for trade in services under the EPA. The task force is chaired by immediate past president, Angela Lee Loy.

The ICAC submitted comments on a project proposal for the accounting sector in preparation for the negotiation of Mutual Recognition Agreements (MRAs), which was prepared by the CARICOM Secretariat's Office of Trade Negotiations during the year. The objective of the project proposal is to identify technical funding support to assist with developing a framework for the negotiation of Mutual Recognition Agreement for the accountancy profession under the EPA. Discussions are ongoing with the Office of Trade Negotiations, which is leading the initiative to identify technical assistance for the accounting sector as well as engineers and architects within CARIFORUM countries.

International Contribution

The International Federation of Accountants (IFAC), in collaboration with ICAC, hosted a meeting of regional Presidents and Chief Executives on Thursday, June 25, 2009 at the Pegasus Hotel, in Georgetown, Guyana. The meeting which was led by IFAC's Deputy Director - Member Body Development, Sylvia Barrett, focused on the requirements of member bodies as set out by IFAC in its Statements of Membership Obligations (SMOs) including Action Plans for IFAC's Member Body Compliance Programme. The ICAC continues to encourage member institutes in the region to fulfill their obligations to IFAC.

I had the opportunity to represent the ICAC at the 2009 CReCer Conference which focuses on financial reporting, auditing, governance issues and other developments relevant to Latin America and the Caribbean. The conference was hosted by the World Bank, IFAC, and the IADB in Brazil from September 23-25, 2009 under the theme, *Restoring Confidence in the Wake of the Financial Crisis*. I also represented the Institute at IFAC's meeting of Regional Organisations

PRESIDENT'S REPORT (Cont.)

and Accountancy Grouping held on November 16 in Washington DC, in conjunction with IFAC's Board and Council Meetings.

The ICAC was also represented by CEO, Misha Lobban, at IFAC's Chief Executives' Strategic Forum held in New York in February 2009. The meeting focused on organisations' responses to the global crisis and the ways in which the accountancy profession can help to address the economic issues facing developed and developing countries.

As an acknowledged accountancy grouping of IFAC, the ICAC remains committed to supporting the activities of the international body and to actively participating in IFAC meetings and other international fora.

Annual Conference

ICAC's 27th Annual Conference of Accountants held in Georgetown, Guyana over the period June 25-27, 2009 was a tremendous success. Hosted by the Institute of Chartered Accountants of Guyana (ICAG) under the theme, *Reflection for the Future*, the conference attracted approximately 310 accounting and finance professionals and business leaders from the Caribbean. On behalf of the ICAC Board, I wish to commend the President of ICAG, Khalil Alli, and members of the Conference Planning Committee for the excellent job done in organising the 2009 conference.

The ICAC annual conference continues to provide a forum for networking and for

enhancing the continuing development of accounting and finance professionals in the region and we look forward to another successful event in 2010 when the Bahamas Institute of Chartered Accountants will stage the 28th Annual Caribbean Conference in Nassau, Bahamas.

Acknowledgements

Special thanks and appreciation to my fellow Executive Officers and Directors of the ICAC Board and to the Chief Executive Officer and Administrative Assistant of the ICAC Secretariat for their sterling contribution and support during this, my first year as President. I also thank our member institutes, affiliates and stakeholders in the region and overseas for your invaluable support during 2009.



Host President, Khalil Alli, escorts the national flag of Guyana during the procession of flags during the official opening of the 27th Annual Conference of Accountants on June 26, at the Guyana International Conference Centre



Caciقة dance troupe entertains guests at the President's Dinner held on Friday, June 26, at the Princess Buddy's Hotel, Georgetown, Guyana

BOARD OF DIRECTORS' REPORT

This constitutes the Directors' Report for the year ended December 31, 2009.

The Institute held its Fifty-Third, Fifty-Fourth and Fifty-Fifth Board of Directors' meetings on February 28, June 25 and October 10, 2009, respectively. The 21st Annual General Meeting was held on June 25, 2009 at the Pegasus Guyana Hotel, Georgetown, Guyana.

Board of Directors

The Members of the Board of Directors appointed at the 21st Annual General Meeting for the period 2009-2010 were:

Daniel Ferguson	Director	Bahamas
Joan Brathwaite	Director	Barbados
Claude Burrell	Director	Belize
Frank Myers	Director	Eastern Caribbean
Harryram Parmesar	Director	Guyana
Prunella Vassell	Director	Jamaica
Angela Lee Loy	Director	Trinidad & Tobago
Philip Galanis	Alternate Director	Bahamas
Rueben Blenman	Alternate Director	Barbados
Brett Feinstein	Alternate Director	Belize
Erwin Southwell	Alternate Director	Eastern Caribbean
Khalil Alli	Alternate Director	Guyana
Archibald Campbell	Alternate Director	Jamaica
Sean Ramirez	Alternate Director	Trinidad & Tobago

Mr. Claude Burrell replaced Mr. Brett Feinstein as Director for Belize, effective June 2009.

Ms. Prunella Vassell replaced Mr. Leighton McKnight as Director for Jamaica and Mr. Archibald Campbell was appointed Alternate Director to the ICAC Board, effective June 2009.

Mr. Sean Ramirez, Alternate Director for Trinidad and Tobago requested leave of absence from ICATT's Council during the year and was replaced by Mr. Anthony Pierre on the ICAC Board, effective October 2009.

The Executive

The Executive Officers elected for the period 2009 to 2010 were:

Harryram Parmesar	President
Joan Brathwaite	Vice President
Daniel Ferguson	Secretary
Prunella Vassell	Treasurer

***Director's Attendance – Board Meetings**

Meetings attended by Directors (and/or their Alternates) during the year were:

Name	Position	Institute	Number
Harryram Parmesar	President/ Director	Guyana	2
Joan E. Brathwaite	Vice President/ Director	Barbados	3
Daniel Ferguson	Secretary/Director	Bahamas	2
Prunella Vassell	Treasurer/ Director	Jamaica	3
Angela Lee Loy	Outgoing President/ Director	Trinidad & Tobago	3
Leighton McKnight	Outgoing Secretary/Director	Jamaica	1
Brian Robinson	Outgoing Treasurer	Barbados	1
Claude Burrell	Director	Belize	1
Frank Myers	Director	Eastern Caribbean	2
Philip Galanis	Alternate Director	Bahamas	3
Rueben Blenman	Alternate Director	Barbados	1
Brett Feinstein	Alternate Director	Belize	1
Erwin Southwell	Alternate Director	Eastern Caribbean	3
Khalil Alli	Alternate Director & Affiliate Director	Guyana ICAEW	2
Archibald Campbell	Alternate Director	Jamaica	1
Sean Ramirez	Alternate Director	Trinidad & Tobago	2
Anthony Pierre	Alternate Director	Trinidad & Tobago	1
Muir Brown	Affiliate Director	ACCA	2
Lyle Handfield	Affiliate Director	CGA Canada	3
Gary Scopes	Affiliate Director	AICPA	1

**Note: All Directors mentioned were on the ICAC Board for part of or all of the year 2009*

Members and Affiliate Members

Members	Membership as at December 31, 2008*
The Bahamas Institute of Chartered Accountants	450
The Institute of Chartered Accountants of Barbados	654
The Institute of Chartered Accountants of Belize	50
The Institute of Chartered Accountants of Guyana	64
The Institute of Chartered Accountants of Jamaica	947
The Institute of Chartered Accountants of the Eastern Caribbean	196
The Institute of Chartered Accountants of Trinidad and Tobago	702

**Membership subscription for 2009 is based on the membership of each member institute as at December 31, 2008.*

BOARD OF DIRECTORS' REPORT (Cont.)

Affiliate Members

The Association of Chartered Certified Accountants (ACCA)
The American Institute of Certified Public Accountants (AICPA)
Certified General Accountants Association of Canada (CGA-Canada)
The Institute of Chartered Accountants in England & Wales (ICAEW)

Representative

Muir Brown
Gary Scopes
Lyle Handfield
Khalil Alli

Auditors

The Auditors of the Institute, Mair Russell Grant Thornton, Chartered Accountants of 3 Haughton Ave, Kingston 10, Jamaica W.I., were re-appointed for the year 2009 at the 21st Annual General Meeting held on June 25, 2009.

The Directors thank the management and staff of the ICAC Secretariat for their continued dedication and hard work during the year 2009.

On behalf of the Board of Directors,



Harryram Parmesar
President

CHIEF EXECUTIVE OFFICER'S REPORT

While 2009 was challenging in many respects, the year was nonetheless a rewarding and successful one for the ICAC. The Secretariat implemented a number of the goals and objectives as set out in the 2008-2011 strategic plan, which was approved by the ICAC Board in October 2008 in Barbados.

I am grateful for the invaluable support of the ICAC Executive and Directors of the Board as well as the support staff in enabling the Secretariat to fulfill its mandate during the year.

Strategic Goals and Achievements

In keeping with our objective to increase our partnership and collaboration with regional institutes as well as affiliates and other key stakeholders, the ICAC Secretariat successfully hosted two joint initiatives during the year.

The first was a CPD seminar on Value Added Tax (VAT) hosted jointly by the ICAC, ICAEC-St. Lucia and ACCA on June 4, 2009 in St. Lucia. The event attracted 65 participants and provided an opportunity to promote ICAC initiatives to members in St. Lucia.

The second event was a forum on IFRS for SMEs hosted in collaboration with the Institute of Chartered Accountants of Trinidad and Tobago (ICATT) on November 30 in Trinidad. The forum was successful in attracting over 100 participants from across the region. The event provided participants with an overview of the new standard and its requirements as well as practical guidelines for its implementation. A major highlight of the forum was a stimulating panel discussion on the challenges/issues facing SMEs in the region and the opportunities for growth and increased competitiveness. Key presenters were:

- Paul Thompson, Senior Technical Manager, SMP Committee, IFAC
- David Raggay, IFRS Consultant
- Haseeb Mohammed, Partner, PWC
- Wain Iton, General Manager & CEO, Trinidad & Tobago Stock Exchange

The ICAC is grateful for the partnership forged with these entities during the year and looks forward to other opportunities for collaboration with regional institutes, affiliates and other stakeholders in 2010.

In keeping with ICAC's goal to broaden its membership base, the Secretariat continues to assist the Membership Committee to actively pursue discussions with potential accountancy bodies in the region. In this regard, the ICAC President met with the Suriname Association of

Accountants (SUVA) in July 2009. I also had the opportunity to have a follow-up meeting with the Executive Members of the Association in October 2009 to discuss opportunities for collaboration between ICAC and SUVA during 2010.

During the year, the Secretariat assisted in developing a Membership Assessment Questionnaire based on IFAC standards. This questionnaire will ensure greater transparency and enhance the ICAC's membership application process. Criteria guidelines for the various categories of ICAC membership were also formulated by the Secretariat in support of the Membership Committee's mandate.

During the year, the Secretariat initiated and organized face-to-face meetings between the ICAC President and the Councils of the Institutes of Chartered Accountants of Guyana, Belize and Jamaica as part of our objective to strengthen the linkages between ICAC and its member institutes.

The ICAC was pleased to receive an ACCA Recognition Award for supporting the ACCA Caribbean office as well as contributing to the advancement of the accountancy profession in the region. The ICAC President, Harryram Parmesar accepted the award during the ACCA's gala event to celebrate the 10th Anniversary of the establishment its Caribbean office.

Operational & Administrative Focus

The Secretariat continues to provide the necessary support to ensure the effective implementation of the programmes and initiatives of the ICAC. This includes working with the various regional committees and task forces appointed by the ICAC Board during the year. The Secretariat also assisted member institutes in promoting their CPD training events, with a view to encouraging members from other territories throughout the region to access these opportunities for training and development.

We continue to examine avenues through which the ICAC can better serve the needs of member institutes in keeping with our strategic plan. One such area is the provision of research data and information. During the year, for example, at the request of the Barbados Institute, the Secretariat liaised with other regional Institutes, to obtain information on Government's registration fees for professional accountants within their respective territories. The information was used by ICAB in its lobbying efforts in response to the Barbados Government's proposal to raise the registration fee for professional accountants in Barbados.

CHIEF EXECUTIVE OFFICER'S REPORT (Cont.)

The Secretariat continues to ensure that member institutes are kept abreast of developments and important issues arising from ICAC Board meetings. In this regard, proposed amendments to the ICAC Articles of Association and the draft Affiliation Agreement were circulated to the Councils of regional institutes for their review and input prior to finalization by the ICAC Board.

In recognition of the need for further improvement to board procedures and governance, the Secretariat assisted in developing a Board Policy Manual, which will serve as a critical resource document for new and existing Board members. The process of nomination for Executive Officers on the ICAC Board was also further streamlined in preparation for the Annual General Meeting in June 2009. This included the formalisation of Terms of Reference for Executive Officers along with nomination forms to ensure greater transparency in the nomination and election process.

Efforts to explore creative ways to manage the limited resources available while maintaining the ICAC Secretariat's efficiency remains a priority. During the year, we successfully secured advertising support to cover the production costs of all three issues of the ICAC newsletter. The ICAC is grateful to the Jamaica Institute of Bankers/Manchester Business School, ACCA Caribbean, CGA Caribbean and American Institute of Certified Public Accountants (AICPA) who continue to advertise in the newsletter.

We will also continue to explore opportunities and initiatives aimed at increasing revenue in order to assist with sustaining the operations of the Institute.

Following the 21st Annual General meeting in June 2009, the ICAC formally recorded its appreciation to immediate Past President, Angela Lee Loy as well as outgoing Secretary, Leighton McKnight and outgoing Treasurer, Brian Robinson, acknowledging their invaluable contribution to the ICAC and the Board during their tenure.

Congratulatory letters were sent on behalf of the ICAC to the newly elected President of IFAC, Robert Bunting, and to ACCA Caribbean on the celebration of its 10th Anniversary in November 2009.

The ICAC also extended condolences to the Council and members of the Belize Institute at the passing during the year of Roy Panday, past Director of ICAC and past President of the Institute of Chartered Accountants of Belize.

Facilitating Increased Communication and Public Awareness

The Secretariat ensured an increase in communication with regional institutes during the year by way of electronic mail, direct telephone

contact and conference calls. Conference call services were also used to facilitate discussions between the ICAC Executive and the Secretariat on important operational and administrative matters relating to the Institute. Four conference call meetings were held during the year.

The ICAC website, which was redeveloped in September 2008 with added features for users, serves as an important medium for the promotion of ICAC initiatives. It also provides useful information on developments within the accounting profession both regionally and globally.

The ICAC Newsletters and Annual Report are important information tools in providing updates on the ICAC programmes and initiatives as well as the activities of member institutes in the region. The publications are circulated electronically to these institutes for distribution to their members and other stakeholders as well as affiliate organizations in the United States, Canada and the United Kingdom.

In our continued effort to promote the activities and initiatives of the ICAC, the Secretariat prepared and disseminated several press releases that were published in the regional print media. These focused on the signing of contracts by the Bahamas Institute of Chartered Accountants (BICA) and the Institute of Chartered Accountants of the Eastern Caribbean (ICAEC) in June 2009 for the implementation of the practice monitoring programme within their respective territories. The appointment of the new ICAC Executive Officers for the period 2009-2010 also received publicity in the regional media and in IFAC's electronic Global Digest published in September 2009.

ICAC Annual Conference

With the invaluable support of regional institutes, affiliates and other stakeholders, the Secretariat was successful in extensively marketing the 27th Annual Conference of Accountants within the region and internationally.

Appreciation was recorded on behalf of the ICAC Board to the President of the Institute of Chartered Accountants of Guyana (ICAG) and the 2009 Conference Planning Committee for their outstanding work in organising a very successful conference. The final report and allocation of profits to the ICAC have been duly submitted by ICAG.

The Secretariat also formally thanked delegates on the 2009 conference database for their support and participation at the conference and provided them with preliminary information on the 28th Annual Caribbean Conference of Accountants that will be hosted by the Bahamas Institute of Chartered Accountants over the period June 24 – 26, 2010.

REGIONAL COMMITTEES AND THEIR COORDINATING INSTITUTES

The regional committees of the ICAC were established to facilitate the implementation of the organization's goals and objectives. The committees and co-ordinating institutes are:

Regional Committee	Member Institute	Chair
Education	Trinidad	Angela Lee Loy
Joint Seminar	Eastern Caribbean	Frank Myers
Membership	Barbados	Joan Brathwaite
Publicity	Jamaica	Prunella Vassell
Technical	The Bahamas	Philip Galanis

The **Education Committee's** mandate is to facilitate and encourage the provision of training and development opportunities in collaboration with accredited regional and international bodies and to foster linkages with accredited institutions such as the Association of Chartered Certified Accountants, the Certified General Accountants of Canada and other accountancy examining bodies.

The main objective of the **Joint Seminar Committee** is to develop, in collaboration with member institutes, CPD initiatives aimed at broadening the continuing professional development of members within the region.

The **Membership Committee** is responsible for promoting an institutional framework for the participation by individual accountants under the umbrella of regional institutes, ensuring the harmonisation of entry requirements as well as rules of professional conduct among member institutes and to assist in broadening the membership base of the ICAC.

The objectives of the **Publicity Committee** include initiating activities aimed at enhancing the image of the ICAC, maintaining an effective means of information exchange among member territories via the Institute's Secretariat and assisting in promoting the role, responsibility and achievements of the ICAC in advancing the interest of the regional profession through various communication media.

The **Technical Committee** seeks to encourage the adoption of International Financial Reporting Standards (IFRS) and International Standards on Auditing (ISA) and the harmonization of internationally acceptable standards within the region. The Committee is also responsible for overseeing the establishment of a regional practice monitoring programme to enhance the capacity of the accountancy profession and ensure the existence of efficient quality assurance review systems within the region.

COMMITTEE REPORTS

EDUCATION COMMITTEE

In August 2009, ICAC renewed its agreement with KESDEE Inc., a US based learning solutions company, for the joint e-learning programme. The agreement is for another three years.

In an effort to assist with the marketing of the programme throughout the region, KESDEE offered a one-week free access to the e-learning courses to delegates who attended the 27th Annual Caribbean Conference held in Guyana in June 2009. The aim was to encourage persons to register for the ICAC/KESDEE e-learning courses.

Despite ongoing marketing efforts, the programme has not attracted a high level of participation from persons within the region. The Committee continues to urge member institutes to assist in marketing the e-learning programme to their members. The programme is particularly beneficial to member territories that have an existing need for training and development opportunities.

JOINT SEMINAR COMMITTEE

During the year, two major joint CPD events were held. The first was a seminar on Value Added Tax (VAT) hosted jointly by ICAC, ICAEC-St. Lucia and ACCA on June 4, 2009 in St. Lucia. The second was a Forum on IFRS for SMEs hosted by the ICAC in collaboration with the Institute of Chartered Accountants of Trinidad and Tobago (ICATT) on November 30 in Trinidad. The forum was aimed at sensitizing participants to the requirements of the new IFRS for SMEs issued by the International Accounting Standards Board (IASB) in July 2009.

The ICAC continues to explore opportunities for joint seminars with member Institutes for the benefit of members in the region, particularly those in the smaller territories where a need exists for CPD training programmes.

MEMBERSHIP COMMITTEE

Efforts aimed at increasing the ICAC's membership base and the role and contribution of the Institute in the region continued during the year. Discussions were also advanced with several regional accountancy bodies with a view to encouraging them to join the ICAC.

The **Suriname Association of Accountants (SUVA)** expressed an interest in joining the membership of ICAC in 2008. Following discussions with the Association and a review of its application, the Committee will submit a recommendation to the ICAC Board for consideration in 2010.

Discussions are also ongoing with the **British Virgin Islands Association of Professional Accountants (BVIAPA)** another relatively new accountancy body. It is being recommended that the association join the membership of the Institute of Chartered Accountants of the Eastern Caribbean (ICAEC). This is in keeping with the agreement for the formation of the ICAEC which includes provisions for accountancy bodies in the British Virgin Islands.

The **Certified Management Accountants of Canada (CMA-Canada)**, with an expanding market and reach in the Caribbean, has expressed an interest in joining the ICAC. Discussion with this body is ongoing.

Improvements to the ICAC's application process were also carried out by the Committee during the year. A membership assessment questionnaire and checklist based on global best practices was developed to ensure greater transparency in the Institute's membership application and review process.

The amended ICAC Articles approved at the Annual General Meeting in June 2009 allows for provisional membership to be granted for a specified period to potential regional accounting bodies that do not have well-established structures and are in an embryonic stage of development. The ICAC is committed to assist in guiding the development of these new accountancy bodies. Criteria guidelines have been formulated for this new category of membership and will be presented to the ICAC Board for approval in 2010.

On the issue of reciprocity, discussions continued during the year concerning arrangements for members from one territory who wish to practise in another territory continued during the year. A draft agreement is being formulated to facilitate the free movement of members of the profession within the region and will be presented to the ICAC Board for consideration.

COMMITTEE REPORTS (Cont.)

TECHNICAL COMMITTEE

ICAC/ACCA Practice Monitoring Programme

Following the signing of monitoring contracts by the Bahamas Institute of Chartered Accountants and the Institute of Chartered Accountants of the Eastern Caribbean on June 26, 2009, a series of workshops was conducted in the Bahamas, St. Lucia and Antigua in November 2009. The workshops, led by Sha Ali Khan of ACCA's Monitoring Unit, were aimed at preparing practitioners for the monitoring review process within these territories.

The monitoring review process in Barbados, Guyana and Trinidad and Tobago is ongoing and it is anticipated that Belize and Jamaica will sign on to the regional monitoring programme in 2010.

Technical Advisory Board

Efforts are being made to establish an advisory board to provide support to the ICAC and its member institutes on technical matters. The Committee is seeking to identify resource persons to serve on this board.

IFAC Compliance Programme

During the year, IFAC requested ICAC's assistance in liaising with regional institutes with regard to their draft Action Plan for Part 3 of the Compliance Programme. Member institutes were encouraged to submit their draft Action Plans by June 26 to avoid being reported as non-respondent member bodies to IFAC's Compliance Advisory Panel. Member institutes are urged to comply with IFAC requirements in keeping with their membership obligation to the global accountancy body.

Acknowledged Accountancy Grouping Report

ICAC's Annual Report for the period October 2008 - August 2009, in fulfillment of its obligations as an acknowledged accountancy grouping, was completed and submitted to IFAC in September.

2009 CReCER Conference

The World Bank, IFAC and the Inter-American Development Bank hosted the second CReCER Conference in Sao Paulo, Brazil over the period September 23-25, 2009, under the theme, *Restoring Confidence in the Wake of the Financial Crisis*. To encourage participation from the region, IFAC offered to sponsor a maximum of two persons from member bodies to attend the conference. ICAC member institutes were urged to take advantage of the offer.

PUBLICITY COMMITTEE

ICAC Newsletter

Three electronic issues of the ICAC newsletter were published in 2009. Produced in March, July and November, the newsletters included updates on the activities and initiatives of member institutes in the region and interesting technical accounting features. The newsletters were distributed to member institutes and other stakeholders in the region as well as affiliates in the United States, United Kingdom and Canada.

Advertising support for the newsletter issues was received from the Jamaica Institute of Bankers/ Manchester Business School, ACCA Caribbean, CGA Caribbean and the American Institute of Certified Public Accountants.

Annual Report

The 2008 Annual Report themed, *Reflection for the Future*, was completed in June and distributed at the ICAC's 54th Board of Directors meeting. The report was also circulated electronically to member institutes and other stakeholder entities in the region. A copy was mounted on the ICAC's website.

Website Updates

Information promoted on the website during the year included:

- A feature article on the 2009 Annual Caribbean Conference along with an interesting pictorial of the conference events which was added to the photo gallery.
- CPD seminars and other events hosted by the ICAC and its member institutes throughout the region during the year.
- The amended ICAC Articles of Association which was mounted on the website for general reference.
- Update on the new IFRS for SMEs issued by the IASB in July 2009 and other technical updates.

Media Publicity

Several press releases aimed at promoting the ICAC were published in the regional media as follows:

- "Practice Monitoring for EC Accounts" - Trinidad Mirror newspaper, August 7, 2009.
- "Best practice auditing contracts signed" - Business Guardian (Trinidad), July 9, 2009.
- "Better accounting practices for St. Lucia" - St. Lucia Advocate, August 8, 2009

The press releases promoted the signing of contracts for the regional practice monitoring programme by the Bahamas Institute of Chartered Accountants (BICA) and the Institute of Chartered Accountants of the Eastern Caribbean (ICAEC) in June 2009.

- Press release on the appointment of the new ICAC Executive Officers for the period 2009-2010 published in The Gleaner (Jamaica) on Friday, August 14, 2009. The release was also carried in IFAC's electronic Global Digest publication in September 2009. The IFAC article headlined, "Caribbean Chartered Accountant to set up Technical Advisory Board", highlighted the priority areas for the newly elected ICAC Executive.

Additionally, the ICAC 27th Annual Conference of Accountants held in Guyana in June 2009 received extensive publicity in Guyana's newspaper publications. An article headlined, "Regional chartered accountants mull post-crisis role" was carried in the Sunday Stabroek on June 28, 2009. A commentary entitled, "Guyana hosts regional accounting conference", by Christopher Ram, member of ICAG Council and a former Secretary of the ICAC was also published in the Sunday Stabroek on June 28, 2009.

MEMBER COUNTRY REPORTS



The Bahamas Institute of Chartered Accountants

In the first six months of 2009, the Council of The Bahamas Institute of Chartered Accountants (BICA) continued its agenda of projects and initiatives designed to improve and advance the profession, to broaden the scope of its membership and provide more benefits for members. During the remainder of the year, under the leadership of a new Council, BICA sought to become more engaged in public policy, encourage increased dialogue with Government agencies and heighten awareness of the Institute in the international arena.

Annual General Meeting and Council Changes

BICA held its 18th Annual General Meeting on Tuesday, July 7, 2009. The following Officers and Council Members were elected for the year 2009/2010:

Mr. Reece Chipman	- President
Mr. Lambert Longley	- 1st Vice-President
Mr. Pedro Delaney	- 2nd Vice-President
Mrs. Patrice Roberts (*)	- Treasurer
Mrs. Pamela Miller	- Secretary
Ms. Zelma Wilson	- Assistant Secretary
Mr. Daniel Ferguson	- Past President
Mr. Peter Turnquest	
Mrs. Myra Lundy-Mortimer	
Ms. Talia Sweeting	
Mr. Ira Bethel (*)	
Mr. Sheldon Cartwright	
Mr. Basil Ingraham	
Mr. Lynden Maycock (*)	
Mr. Julian Rolle	

* Patrice Roberts, Lynden Maycock and Ira Bethel were appointed to Council.

Regulatory/Monitoring Activities

In an effort to sensitize members and practitioners about the proposed ICAC/ACCA Regional Practice Monitoring Programme prior to its implementation in the Bahamas, Mr. Daniel Ferguson, who served as President of BICA until July 7, 2009, invited the managing partners of all accounting firms in the Bahamas to a presentation on April 14, 2009.

The contract for the practice monitoring programme was formally signed by Mr. Ferguson on behalf of BICA on June 26, 2009 during the opening ceremony of the 27th Annual Caribbean Conference of Accountants held at the Guyana International Conference Centre in Georgetown.

Compliance with International Accounting and Auditing Standards

BICA continues to facilitate training with respect to international accounting and auditing for its members. During Accountants' Week 2009, BICA hosted a technical update session on IFRS for SMEs and Financial Instruments – Derecognition. Topics covered were, What's new in IFRS; Financial Instruments – Classification and Measurement and Consolidation.

Continuing Professional Education

In anticipation of the implementation of the Regional Practice Monitoring Programme, BICA hosted two seminars on Practice Monitoring and Peer Review in early 2009.

Two additional seminars were held during the year on the topics, An Analysis of G20/OECD Developments and Implications for Financial Services and Development Banking in the Bahamas, Yesterday! Today! And Tomorrow?

ACCA in collaboration with BICA also hosted a joint seminar on Value-Added Tax on October 14, 2009. The presenter was Mrs. Ethlyn Norton-Coke, Legal Counsel and Compliance Officer with the University of Technology, Jamaica.

Impact of the Profession on National Development

In September, 2009 BICA hosted its first open forum discussion. The forum was designed to bring together accountants and senior management of the Securities Commission of the Bahamas to discuss key points proposed under the Draft Securities Industry Bill, 2009. The President, Mr. Reece D. Chipman, stressed the importance of BICA's participation in any proposed legislation impacting their jurisdiction and the accountants' role in the process. He noted that the mandate of his presidency was to ensure that BICA plays a more active role in commenting on public policy.

In 2009, the Institute continued with its commitment to The College of the Bahamas by awarding a scholarship to a fourth year student majoring in Accounting and the BICA Award of Excellence to the student with the highest GPA in Accounting at the graduation ceremony of the College. To date, BICA has assisted four students financially and presented the award to two students, both of whom are now in the profession.

BICA's Education Committee has established the "YACHT Club" at the College of the Bahamas for accounting students who have attained a GPA of 3.00 and above. The aim is to provide mentorship for these students.

Membership

BICA welcomed 19 new members in the latter half of 2009. As at December 31, 2009 BICA's membership was 415.

Operational Matters

At the end of 2009, BICA relocated its offices to a new facility at the Maritime House, Frederick Street. The "new" office is more spacious and attractive.

We thank the members for their continued support and Council Members for lending their time and talent to the Institute.



Institute of Chartered Accountants of Barbados

The year 2009 was one of significant transformation for the Institute of Chartered Accountants of Barbados (ICAB). The Institute completed an organizational review and redesign project and started the process of implementing the recommendations arising from the project. The institutional capacity of ICAB has been greatly enhanced as a result of these reforms which include the hiring of an Executive Director, and the commissioning of a new database that facilitates the provision of online services to members.

Council Changes

The Institute's Annual General Meeting was held on May 28, 2009 at which Carol Nicholls, Felton Burton, and Rueben Blenman were re-elected to Council and Wayne Lovell was elected to Council for the first time. Members of Council for 2009-2010 are:

Rueben Blenman	- President
Andrew Brathwaite	- Vice President
Diana Weekes-Marshall	- Secretary
Patrick Hinkson	- Past President
David Simpson	- Treasurer
J. Betty Brathwaite	
Roger Arthur	
Karol Ashby	
Felton Burton	
Michael Carrington	
Colin Daniel	
Wayne Lovell	
Carol Nicholls	
Winsmore Humphrey	

Regulatory / Monitoring Activities

During the year, ICAB enhanced the regulation of the accounting profession through the full implementation of the practice monitoring programme. A two-day workshop was held for audit partners and senior audit staff to prepare them for practice monitoring. ICAB provided resource material for members which included templates for audit programmes and documentation planning, and a sample ISQC-1 Manual. By the end of the year, 11 firms had been monitored under the practice review programme.

In addition, ICAB brought its programme of continuing education into conformity with international guidelines. The requirements of IES 7 were implemented, resulting in the required CPD credit hours being increased from 35 to 40 hours per year of which 20 hours must be structured/verifiable. The CPD Compliance Programme has also been strengthened with respect to members' participation, annual filing and declaration as well as monitoring of CPD requirements. This has been mandated by IFAC and ICAB as a member of IFAC will monitor and enforce the CPD requirements of IES 7.

Compliance with International Accounting and Auditing standards

In July 2009, the IASB released the new standards for financial reporting by small and medium-sized entities (IFRS for SMEs) and in September 2009, ICAB, on the recommendation of its Accounting & Auditing Standards Committee, adopted new the standard as a national accounting standard.

As part of the programme of assistance to members in the application of this new standard, the Institute organized a one-day seminar on IFRS for SMEs. The seminar presenter was Mr. Paul Pacter, Head of IASB's Technical Committee which developed the standard. In addition, the Institute organized a non-technical session for private sector leaders and Government regulators to familiarize them with the new standard. Handbooks on the standard were also ordered for members as reference guides.

Seminars on updates on IFRS and ISAs were held on September 14 and 15, 2009 to assist members to maintain compliance with these standards.

Continuing Professional Development

During 2009, ICAB organized 12 CPD seminars covering the following topics:

- Whistle Blowing - Tendency Among Accountants - Update on New Disclosure Guidelines for Accountants
- Corporate Governance and Compliance – (Joint BIBA)
- Tools & Techniques in Fraud Prevention, Detection and Investigation
- Audit Workshop "Preparing for Practice Monitoring"
- An Update on Int'l Financial Services in Barbados in a Changing World Environment
- International Financial Reporting Standards - (Joint ACCA)
- International Standards on Auditing
- Estimating Revenues & Expenditures – (Joint CGA)
- Tax Matters
- IFRS for SMEs
- ICAB Annual Conference under the theme, Surviving the Recession, Laying the Foundation for Growth
- Role of Company Directors in Corporate Governance

Impact of the Profession on National Development

The contribution of accountants to national development was highlighted during the celebration of Accountants' Week, held from November 15-21, 2009. During the week, a special newspaper feature was published to assist in raising the profile and heightening awareness about the accounting profession.

The Institute submitted comments and guidelines to the Government on several legislations including the draft Limited liability Partnership (LLP) legislation intended to limit the liability of accounting practitioners while maintaining the flexibility of a partnership, as well as the proposed new Mutual Funds Bill.

ICAB also lobbied the Government for legislative change to address the anomaly concerning the definition of an auditor. ICAB submits that the definition contained in Section 153 and Section 448 of the Companies Act should be consistently applied across all the Laws of Barbados. To achieve this, the Committee has requested that the Government amends 11 Acts of Parliament.

In addition, the Taxation Committee met with the Permanent Secretary in the Ministry of Finance to discuss several reforms being undertaken in the Ministry. Meetings were also held with the Inland Revenue Department on the problems encountered with the introduction of e-filing into the Barbados Tax System during the year. Recommendations for changes to the e-filing process were submitted to the Inland Revenue Department for consideration. A Joint ICAB/Inland Revenue technical session for accounting firms was held on November 18, 2009. The session was very helpful to both the service providers and the Department.

MEMBER COUNTRY REPORT (Cont.)

Regional & International Focus

ICAB maintained its strong commitment to ICAC during the year. The Council nominated J. Betty Brathwaite as its ICAC Director and Rueben Blenman as Alternate Director to serve on the ICAC Board for 2009-2010. At the ICAC's AGM held in 2009, J. Betty Brathwaite was elected Vice President.

ICAB submitted its Part 3 Action Plan to IFAC in fulfillment of its Member Body Compliance Program. The action plan outlines measures that ICAB will take to meet the seven Statements of Membership Obligations (SMOs). The SMOs relate to the obligations of ICAB as a member of IFAC to support the work of IFAC and the IASB as well as obligations regarding quality assurance, investigation, and discipline.

Student Matters

At the end of 2009, total student membership stood at 899. This was a 24% increase on the 2008 number.

ICAB continued to provide a scholarship to a UWI accounting student during 2009.

Membership

For the year ending December 31, 2009, ICAB's membership increased by 5% to reach 680. Forty (40) new members were admitted to the Institute, however, there were five resignations and three members passed away. Additionally, during the year the designation of Fellow of the Institute was awarded to 29 members and four members were issued with Practising Certificates.

Operational Matters

During the year, there was significant institutional strengthening of the ICAB Secretariat to enable it to provide more effective and efficient services to members and to advance the interests of the profession. An Executive Director was hired to provide full time management for ICAB. A Performance Review & Development programme was introduced for the hiring, appraising and rewarding of staff. The Institute's newsletter was re-introduced in an electronic format. The ICAB eNews is published and circulated to members every quarter.

A new membership database (iMIS) was developed as part of an enhanced information technology platform which will greatly improve efficiency of service to members. The new platform will allow ICAB to manage and maintain accurate and up-to-date member records, generate invoices for annual dues, produce mass e-mail and detailed reports and monitor compliance of members with CPD requirements



Institute of Chartered Accountants of Belize

Annual General Meeting and Council Changes

The Institute's Annual General Meeting was held on April 30, 2009 at which Mr. Claude Burrell was elected President. Other Council members elected were:

• Shawn Mahler	- Vice President
• Reynaldo Magana	- Secretary
• Brett Feinstein	- Treasurer
• Ernest Castro	- Council members
• Michael Coye	- Council members

Regulatory/Monitoring Activities

The practice monitoring programme being implemented by ICAC member territories in the region was discussed at the AGM and it was proposed that the Institute should pursue efforts to participate in the programme.

On November 8, 2009, the Institute hosted a special meeting of its Council and membership with the President of the Institute of Chartered Accountants of the Caribbean (ICAC), Harryram Parmesar, to discuss plans for the implementation of the regional practice monitoring programme in Belize.

The Institute is also in process of revising its bye-laws to modernize the regulations governing members of the profession. The updated bye-laws will be presented to members at the Institute's AGM in April 2010.

Compliance with International Accounting and Auditing Standards

It is mandatory that all practicing members of ICAB comply with International Standards on Auditing and International Financial Reporting Standards and membership has also adopted for use locally the new IFRS for SMEs which was released in July 2009 by the IASB.

Continuing Professional Development

ICAB plans to host two CPD seminars during the year as part of its effort to assist members to fulfill their continuing professional development needs.

Impact of the Profession on National Development

The Institute actively participated in forum discussions on issues such as Government Audits and Budgeting during the year.

Regional & International Focus

The Institute is represented on the ICAC Board by the President, Claude Burrell and Brett Feinstein, who serve as Director and Alternate Director, respectively.

Membership

There was no significant change in the membership of the Institute for the year.

The Annual Christmas function for members in the form of a wine tasting event was held on Thursday, December 17, 2009 at the Blanco & Tinto - The Wine Bar in Belize City. Members were updated on the activities of the ICAB Council including the ongoing upgrading of the Institute's website.

Operational Matters

The Secretariat continues to be run by part-time employees. We record special thanks to Council members for their valuable input during the year and to the members of staff of the Institute.



Institute of Chartered Accountants of the Eastern Caribbean

Council Changes

The officers elected for the ICAEC Council for the year 2009-2010 are:

Frank Myers	- President
Erwin Southwell	- Vice President
Brian Glasgow	- Treasurer
Donald Thompson	- Secretary
Orlando Richards	- Council Member
Yvonne Gellineau-Simon	- Council Member
Anthony Atkinson	- Council Member

Regulatory/Monitoring Activities

Recognising the need for practice monitoring in the Eastern Caribbean, the Council of the Institute of Chartered Accountants of the Eastern Caribbean (ICAEC), took the decision at its meeting in April 2009, to implement the regional practice monitoring programme. The practice monitoring contract was formally signed on June 26, 2009 by ICAEC President, Frank Myers during the 27th Annual Caribbean Conference of Accountants held at the Guyana International Conference Centre.

In an effort to prepare practitioners for practice monitoring, a workshop was held on November 16, 2009 in St. Lucia and Antigua. The practice monitoring workshop was facilitated by Sha Ali Khan, Director, Practice Monitoring Standards at ACCA.

Compliance with International Accounting and Auditing Standards

It is mandatory that all practicing members of ICAEC comply with IFRS international accounting and auditing standards. A decision was taken at the ICAEC Council meeting on September 12, 2009 to adopt IFRS for SMEs together with full IFRS.

Special Project Activities

In May 2009, the ICAEC was represented at a workshop hosted by the East Caribbean Central Bank, where a number of issues affecting the accounting profession in the Eastern Caribbean were discussed. Presentations were made by representatives of the World Bank and IFAC. Arising from the workshop, discussions are being held with regard to the World Bank assisting the ICAEC in the area of capacity building. It is hoped that an agreement will be finalized for this project in 2010.

Continuing Professional Development

The ICAEC Council at its meeting on September 12, 2009 approved a proposal mandating CPD requirements of 40 hours for all members.

In the face of limited financial and human resources, the St. Lucia branch provided CPD training opportunities for members during the year. A CPD seminar on risk management with lead presenter, Mr. Alvarez N. Mendez from Trinidad and Tobago, was held on April 28, 2009. In addition, a joint seminar on Value-Added Tax (VAT) was arranged by ICAEC-St. Lucia branch in collaboration with ICAC and ACCA on June 4, 2009. The seminar was very timely in light of the pending introduction of VAT in St. Lucia. Mr. Rupert Gooding, FCCA of Trinidad and Tobago, who was involved in VAT implementation in his country, was the seminar presenter.

On October 27, 2009, the St. Lucia branch also facilitated a one-day IFRS seminar for members. The presenters were David Raggay of IFRS Consultants in Trinidad and Tobago and Andrea St. Rose, of Andrea St. Rose & Associates of St. Lucia. The seminar was well attended by members from St. Lucia as well participants from the neighboring islands of St. Vincent and Antigua. This seminar brings to three, the number of CPD events organized by the Institute since the start of the year.

ICAEC Antigua and Barbuda branch joined with ACCA to host a seminar on Forensic Accounting on September 29, 2009 at the Grand Royal Antiguan Resort. The branch also hosted a CPD seminar on IFRS for SMEs on October 15, 2009 with lead presenter, David Raggay of IFRS Consultants.

Impact of the Profession on National Development

ICAEC Antigua and Barbuda branch held its third annual Accountants' Week over the period September 27-October 3, under the theme, Accountants – The gatekeepers of our economy and committed to keeping businesses on track in these turbulent times. As part of the activities, a church service was held on Sunday, September 27 and media appearances to promote the Institute took place on Monday, September 28. A presentation to the 2009 scholarship winner was made during a television appearance.

Membership

There was no significant change in the ICAEC membership during the year. However, a membership drive will be launched in 2010 to encourage eligible persons to join the Institute within their respective territories.

Operational Matters

The functioning of the Institute is being hampered by the absence of a secretariat. However, it is expected that this deficiency will be remedied before the end of 2010.

The branches in St. Vincent and Grenada have not been established as yet although talks are ongoing in both territories with the relevant government officials. It is hoped that the required legislation will be enacted before the end of 2010. In the meantime, accountants in those territories are being encouraged to join the St. Lucia branch.



Institute of Chartered Accountants of Guyana

Council Changes

The members of ICAG Council for 2009/2010 were:

Khalil Alli	- President
Colin Thompson	- Vice President
Gobardhan Resaul	- Secretary
Chandradat Chintamani	- Treasurer
Rameshwar Lal	- Council Member
Ronald Alli	- Council Member
Paul Chan-A- Sue	- Council Member
Harryram Parmesar	- Council Member

Regulatory/Monitoring Activities

The practice monitoring scheme commenced in Guyana in January 2009. At the end of December 2009, approximately fifty percent of practitioners had been reviewed by the senior practice reviewer from the Association of Certified Chartered Accountants (ACCA). The remaining practitioners are expected to be monitored by December 31, 2010.

Continuing Professional Development

In April 2009, ICAG hosted a seminar jointly with ACCA on Project Management. The presenter was Joseph Khan, Project Management Professional and Certified Planning Engineer. Topics covered included fundamentals of project management, strategic and technical management of projects, governance of project management, principles of project planning and scheduling and techniques for managing the project cycle.

A seminar on the IASB's IFRS Improvements Project was held in August 2009 at which members were updated on amendments to IFRS. Presenters were Khalil Alli, Partner, Jack A. Alli, Sons & Co., and Rakesh Latchana, Partner, Ram and McRae.

In September 2009, a seminar was held on the new IFRS for Small and Medium Sized Entities which was issued by the International Accounting Standards Board in July 2009. The presenters were Vishwamint Ramnarine, Partner, PKF, Barcellos, Narine and Co., and Ramesh Persaud, Financial Controller of the Institute of Private Enterprise Development. The session was well attended and concluded with a general recommendation from participants that the ICAG should adopt the new standard.

In November 2009, ICAG hosted a presentation on the recently legislated Anti-Money Laundering and Countering the Financing of Terrorism Act which was conducted by Paul Geer, Head of the Financial Investigations Unit of Guyana.

Regional & International Focus

During the year, the Institute was represented on the ICAC Board by Harryram Parmesar, who was elected President of ICAC at the Annual General Meeting held in June 2009. ICAG President, Khalil Alli, also serves as Alternate Director for ICAG and the Affiliate representative for the Institute of Chartered Accountants in England and Wales on the ICAC Board.

The Institute hosted the 27th Annual Caribbean Conference of the ICAC in Guyana over the period June 25 – 27, 2009. The Conference attracted 300 participants from across the region and Guyana. Presentations and discussions were of the highest quality as the cadre of expert speakers were drawn from the region and internationally. The conference sessions were held at the Guyana International Conference Centre.

Participants were also treated to exciting social events including an 'El Dorado' Welcome at the Umana Yana, a 'Black Water Lime' at Splashmins Resort and an 'Early Check-in Party' at the Loft Nite Club.

The Conference generated a very large surplus, which is recorded as the highest-ever to be generated in the history of the ICAC annual conference. We wish to record our appreciation to all our sponsors for their assistance towards this outcome.

Students Affairs

During the year, 20 students successfully completed the ACCA final examinations.

ICAG, in partnership with the ACCA, hosted a graduation ceremony for those who successfully completed the CAT and ACCA examinations in September 2009. The feature address was delivered by Chandradat Chintamani, President of the Georgetown Chamber of Commerce. Graduates were also addressed by ICAC President, Harryram Parmesar and Brenda Lee Tang, Head of Corporate Development, ACCA.

Operational Matters

ICAG will be finalizing an agreement by March 2010 for new office facilities to house a secretariat. Efforts are also underway to reactivate the Guyana Professional Society, of which the ICAG is a member. ICAG is presently represented by three members of Council on a nine-member Interim Committee formed from among the professional bodies that comprise the Guyana Professional Society.

Membership

A main goal of the Council continued to be the expansion of membership. However, during the year the Institute lost several members primarily due to migration. The Membership Committee continues to encourage eligible persons to join ICAG to enjoy the lower fees for CPD sessions, as well as to network with other professionals in Guyana. The Institute's membership as at December 31, 2009 was 68.

Appreciation

The Council records its appreciation to all members who served and volunteered their services to accomplish the various tasks executed during the year, including the many activities undertaken for the hosting of the ICAC Annual Conference. We also record our thanks to the administrative staff of the Institute. We look forward to even greater support in the coming year as we aim to collectively strive to meet the ever-expanding needs of the profession.



Institute of Chartered Accountants of Jamaica

Council Changes

The Institute's 44th Annual General Meeting (AGM) was held on July 29, 2009 at which the following Principal Officers were elected for the period 2009-2010:

• Archibald Campbell	- President
• Vintoria Bernard	- Vice-President
• Patrick Chin	- Treasurer
• Ethlyn Norton-Coke	- Honourary Secretary

Out-going President, Prunella Vassell, was returned as a member of Council. Other members of Council are:

• Linroy Marshall
• Bruce Scott
• Dennis Brown
• Dennis Chung
• Audley Gordon
• Ann-Marie Rhoden
• Martin Gooden
• L. Garth Kiddoe

Among Council's main priorities during 2009 was ensuring greater visibility of the Institute and increasing awareness of the role of Chartered Accountants.

The construction project slated for the property currently housing the ICAJ Secretariat at 8 Ruthven Road was also a priority for Council. The plan is to develop a modern state-of-the-art office facility and by December 2009, a three-storey structure was erected with a totally completed ground floor. Construction was financed from internal resources, loan funds, contributions from members and other fundraising activities.

Regulatory/Monitoring Activities

The Institute continued its collaboration with regulators and other statutory agencies concerning legislation matters during the year.

Through its Public Sector Committee, the Institute has been assisting the Government of Jamaica in its efforts to adopt International Public Sector Accounting Standards (IPSAS) which is intended to improve accountability in the Public Sector. The Institute has played both an advisory as well as an active role in training personnel to apply the Standards.

The ICAJ continued activities in preparation for implementing the Practice Monitoring programme. This will be done with the assistance of ACCA in conjunction with ICAC and the Public Accountancy Board (PAB). A draft joint ICAJ/PAB/ICAC and ACCA agreement, outlining the parameters of implementation was approved by Jamaica's Attorney General in November 2009. Several matters are to be finalised before the document can be signed. A steering committee is to be formed to address issues arising during the monitoring process.

Compliance with International Accounting and Auditing Standards

The Institute held several workshops in 2009 to update its members and stakeholders on new and revised International Financial Reporting Standards (IFRS) that took effect or were issued during the year by the IASB. ICAJ's Accounting Standards and Audit Practice Committees also ensured that members and other stakeholders adhered to the requirements as stipulated by IASB.

Published financial statements of listed companies were reviewed during the course of the year by the Accounting Standards Committee to determine the extent of compliance with IFRS.

Special Project Activities

The ICAJ/IDB (Inter-American Bank) Technical Co-operation Project, which was initiated approximately six years ago, ended in 2009. Subsequent to a closing workshop in January 2009 conducted by the IDB to assess its impact, the Project Completion Report was submitted by the IDB in May and Council officially signed off on the project in June 2009. It was determined that, although the project had exceeded its life by more than two years, it had performed well having satisfied most of its performance indicators. The Project which started in April 26, 2004 involved improving the application of, and compliance with, International Financial Reporting and Auditing Standards.

Continuing Professional Development

ICAJ in 2009 hosted nine training events - seven CPD seminars and two practical workshops focusing on IFRS. The seminars focused on imparting knowledge and skills in accounting and tax-related areas, as well as in other non-core areas. These included Fraud, Ethics, Risk Management and Public Speaking.

During the year, ICAJ, for the first time, offered its members the opportunity to participate in a seminar via webcasting. The aim of this initiative was to benefit persons who are unable to attend the seminars.

Student Matters

As at December 31, 2009, the number of students on the ICAJ/ACCA Joint Scheme Register – ACCA and CAT - stood at 4,483. This number represents an increase of five over December 2008 when it stood at 4,478.

ICAJ, jointly with the Association of Chartered Certified Accountants (ACCA), hosted the 2009 Certified Accounting Technician (CAT) Graduation Ceremony on Saturday, August 29, to honour 86 students who were successful in the June 2009 and December 2008 sittings of the examinations. Paula Marcelle-Irish, ACCA Caribbean's Manager for the Northern Region delivered the opening address.

The Institute jointly hosted a second Graduation Ceremony with ACCA on Saturday, October 31, honouring 114 graduates who completed the professional examinations. ACCA Chief Executive, Helen Brand, was the keynote speaker.

ICAJ's arrangement with Certified General Accountants (CGA) of Canada to support its students and members in Jamaica and to assist administratively in promoting the CGA designation continues.

MEMBER COUNTRY REPORT (Cont.)

Impact of the Profession on National Development

ICAJ's Current Affairs Committee hosted a public Accountants Forum on Tuesday, July 7, 2009 entitled, Jamaica's Economic Crisis: How Can We Best Survive? The topic was intended to stimulate debate and to provide viable solutions to the economic crisis facing the nation. Another of the Committee's initiatives in 2009 was the launch a Writers Competition. Winners of this annual event will receive the Diamond Pen Award.

Through its Taxation Committee, the Institute monitored new developments with respect to tax legislation and rulings, and, liaising with the Ministry of Finance, made recommendations that affected these legislations.

ICAJ continues to play its part in ensuring the integrity of local Parliamentarians through the appointment of member Leighton McKnight, as Chairman of Jamaica's Parliamentary Integrity Commission in October 2009. Mr. McKnight is an ICAJ Past President and Jamaica's Ambassador to the ACCA Assembly.

Regional & International Focus

ICAJ participated in the 38th Annual National Convention and Diversity Recruitment Exposition of the National Association of Black Accountants Incorporated (NABA) in New Orleans, USA. The convention was held at the Hilton New Orleans Riverside Hotel, June 16-20, 2009.

ICAJ members also attended the 27th Annual Caribbean Conference of Accountants held in Georgetown, Guyana, from June 25 -27, 2009.

ICAJ's affiliation and support of the ICAC is demonstrated through the representation of Prunella Vassell, Immediate Past President, as Director for Jamaica on ICAC's Board. In June 2009, Miss Vassell was elected Treasurer of ICAC.

Membership

ICAJ's membership continues to grow and now stands at 1,077 at the end of 2009. This is attributed to the Institute's aggressive and multi-faceted campaign to, not only retain existing members, but also to attract new ones.

Operational Matters

ICAJ made headway in executing its strategic plans in its three- to five-year road map developed in 2008. Progress is seen in the areas of website development, more effectively meeting members' and students' needs, increasing local compliance with International Financial Reporting and Auditing Standards, and the planned building development project.

A new-look website was launched at the Institute's Annual General Meeting in 2009 and the Institute is taking steps to introduce measures to meet members' and students' needs more effectively. It is also looking at addressing staff needs, so as to equip them to better carry out their roles.

Conclusion

ICAJ remains committed to ensuring that accounting professionals are kept abreast of current regional and international developments. It also endeavours to play its part in being a catalyst for these developments.

The ICAJ Council pays tribute to the Committees of Council, and the secretariat staff under the leadership of Siddoné Whitelock, who make the successes of the ICAJ possible.



Institute of Chartered Accountants of Trinidad & Tobago

The Institute of Chartered Accountants of Trinidad and Tobago (ICATT) undertook a number of initiatives /activities during 2009. These included:

- the implementation of the Practice Monitoring programme, under which approximately 50 percent of auditors/ firms selected were reviewed by December 2009;
- the establishment of the Students & Members Relations Committee to address issues relevant to these groups;
- extensive work in the review and rewrite of our Rules and Regulations; and
- continued consultations on matters affecting the Public interest, for example, the National Budget, Proposed Insurance Act & Occupational Pension Plan Bill.

The Institute's Accountants' Week held in October 2009 was one of the highlights of the year, which received an unprecedented level of participation from members and non-members. ICATT also hosted a regional IFRS for SMEs forum in conjunction with ICAC to discuss the standard's application and adoption implications and concluded activities under the IDB funded project which commenced in 2003.

Annual General Meeting & Council Changes

ICATT held its 39th Annual General Meeting on March 24, 2009. The AGM dealt with financial matters and the handing-over of the office of the president, which was followed by a function for past ICATT Presidents and outgoing members of Council.

The newly-elected members of Council for the term 2009/2010 were:

• Anthony Pierre	- President
• Andrew Tom	- Vice President
• Sean Ramirez	- Immediate Past President
• Angela Lee Loy	- Council Member
• Kyle Rudden	- Council Member
• Richard Roach	- Council Member
• R. Bob Gopee	- Council Member
• Garvin Francis Lau	- Council Member
• Earl Wilson	- Council Member
• Marie Suzanne Borely	- Council Member
• Marlene Murray	- Council Member
• Ruthven Jack	- Council Member
• Rudranand Maharaj	- Council Member

MEMBER COUNTRY REPORT (Cont.)

Compliance With International Accounting And Auditing Standards

On November 30, the Institute of Chartered Accountants of the Caribbean (ICAC) in conjunction with ICATT, hosted a one-day forum on IFRS for SMEs at the Hilton Hotel, Trinidad. Approximately 100 local and regional attendees gathered to hear presenters from IFAC, ICAC, the Trinidad and Tobago Stock Exchange, the Trinidad and Tobago Manufacturers' Association, KPMG, PricewaterhouseCoopers and IFRS Consultants. ICATT plans to formally adopt the new standard from February 1, 2010.

Special Project Activities

The Inter-American Development Bank (IDB) sponsored project to improve application of and compliance with International Financial Reporting Standards (IFRS) and International Standards of Auditing (ISA) that was started in 2003, ended in September 2009. The overall grant was US\$665,000 which was to be matched by US\$335,000 from ICATT.

The initial funding period expired in September 2008 and a portion of the unused grant was committed under a special extension until September 2009 to cover specific contractual obligations for the Institute. A total of US\$575,972 from the approved sum was accessed during the term of the grant. The grant provided the impetus to develop a more robust administrative support unit to assist Council in executing its strategic objectives as outlined in the 2007/2010 Strategic Plan.

Continuing Professional Development

The Institute began its CPD training programme in 2009 with two taxation workshops held March 6 - 7 at Crowne Plaza, Port of Spain and March 20 - 21 at the Royal Hotel, San Fernando.

In May, a seminar was held in collaboration with the CGA-Barbados. The seminar entitled, "Governance, Risk Reporting & the Turmoil in Financial Headlines", was aimed at exploring the link between the business reality and financial reporting and the impact of faulty reporting on stakeholders. It also examined factors that contributed to the financial events of 2009.

IFRS update workshops were held in June at which presentations focussed on the changes and updates to IASs 32, 39 and IFRS 7 and 8 as well as changes to International Accounting Standards.

Students

On April 25, a certificate handing over ceremony was held for approximately 200 students who successfully completed the December 2008 and June 2009 exams of the CAT programme. Approximately, 180 ACCA students of the December 2008 and June 2009 exam sittings received certificates at a ceremony held on November 3, 2009.

As at December 31, 2009, there were approximately 4,100 ACCA students and 2,500 CAT students registered with ICATT under the joint scheme arrangement with ACCA.

During Accountants' Week 2009, ICATT in conjunction with ACCA, hosted a motivational event for accounting students, where attendees were informed about study tips, the requirements to succeed in the profession as well as pointers on personal image. This event was held as part of the Institute's thrust to strengthen its support and services to students.

Impact of the Profession on National Development

ICATT continued its outreach to various stakeholders and initiated a meeting with the T&T Chamber, Bankers Association of T&T, and the T&T Manufacturers Association in April 2009 to present a broader input into the national budget. The Institute also met with Bankers Association, Board of Inland Revenue and Comptroller of Accountants to deepen its relations with these stakeholders.

In 2009, ICATT became one of the newest members of the Trinidad and Tobago Coalition of Services Industries (TTCSI); a national umbrella body that brings together all services sector organizations and associations. It is an alliance of professional services associations and organizations that will focus on lobbying, channelling and addressing trade in services and services development issues.

Regional & International Focus

ICATT participated in the ICAC Annual Conference of Accountants held in Guyana in June 2009 as well as the CReCER Conference in Brazil held in September 2009. ICATT was also represented at the International Federation of Accountants (IFAC) annual conference held in Washington in November 2009.

Membership

ICATT continues to explore opportunities to encourage qualified accountants to join the Institute and participate in the ongoing development of the Accountancy Profession. Total membership at the end of the year was 887.

Conclusion

The year 2009 was one of transition for the Institute and thanks are extended to Council members, the CEO, committee members and the dedicated staff of the Institute for their continued support in seeking to meet the needs of members.

TREASURER'S OVERVIEW

The ICAC, through ongoing initiatives, continues to strengthen its financial position. The year-end results saw the Institute realising a net surplus before tax of \$39,771 (2008 - \$3,967) and after tax of \$38,495 (2008 - \$4,093). At the same time the cash position of the Institute was increased by \$34,688 from \$63,149 at the end of 2008 to \$97,837 at the end of 2009 – a 55% increase.

The favourable results were mainly due to the significant amount realized from the profit share of the 2009 conference which was hosted by the Institute of Chartered Accountants of Guyana. Although there was lower participation at this conference compared to that held in the previous year in Trinidad, the Guyanese benefitted from a high level of sponsorship and relatively lower costs in mounting the conference. The ICAC's share of the 2009 conference surplus received from the Guyana Institute was therefore \$56,185.00.

While given the existing adverse economic climate it remains doubtful that income generated from conferences can be sustained at that level, the bar has been raised and Institutes hosting future conferences will be expected to organize the conferences to ensure that they not only generate a surplus but that they realize a significant surplus.

Income from all other sources except advertising and newsletter has improved. ICAC participated in more joint seminars during the year and as a result earned more income from that source. Improvement in cash resources has also resulted in increased interest income.

At the same time there has been an overall 8% increase in the level of expenditure which is lower than 10.2% inflation rate for the period and takes into account increases in expenditure for travel and entertainment, annual conference and seminars, printing and stationery. The increases in these areas are directly related to increased activities in joint seminars and other forums which are attended by the President and CEO as part of the Institute's strategic goal to promote the ICAC and increase its role and contribution in region. The reduction in other expenditure items is linked

to the depreciation in the value of the Jamaican dollar in that it required fewer US dollars to meet those expenses incurred and paid in Jamaican dollars.

With total assets of \$111,089 of which fixed assets represent only \$3,837, matched against liabilities (current and deferred) of \$5,380, the Institute is in a fairly strong financial position as at 31st December 2009.

The prospects for 2010 are, however, uncertain. Our 2010 revenue budget reveals a projected surplus of just under \$1,500, a very slim margin. The Institute remains heavily dependent on subscriptions received from its member institutes and affiliates; and its share of surplus generated from the annual conference. ICAC, therefore, continues to encourage member institutes to increase their membership base and to ensure that through prudent planning and active participation reasonable surpluses are generated from the annual conferences. A contribution from the 2010 conference of \$24,000 has been budgeted. Whether or not we realize a surplus or loss at the end of 2010 will therefore be heavily dependent on the results of that conference. This probability is despite initiatives commenced in 2008 which will be maintained in 2010 to host joint seminars with member institutes and to otherwise generate income from other non-traditional sources.

Provision has also been made for capital expenditure not exceeding \$10,000, to be undertaken in 2010. This will be used to upgrade office equipment, computer hardware and software which have seen only minor improvements over the past five years.

Notwithstanding the uncertain outlook for 2010, the ICAC Board of Directors remains confident that through prudent management of our resources, the establishment or expansion of initiatives to identify additional income earning streams, the continued support of member institutes and the sustained and tremendous contributions made by its affiliates, we will realize our objectives.



Auditors' Report and Financial Statements

Year ended December 31, 2009

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Independent auditors' report

Mair Russell Grant Thornton

Kingston
3 Haughton Avenue
Kingston 10
Montego Bay
56 Market Street
St. James

Jamaica, West Indies

T +1 876 926 4513/2597
F +1 876 754 3196
www.gtjamaica.com

**To the Members of
The Institute of Chartered Accountants of
the Caribbean**

Report on the Financial Statements

We have audited the accompanying financial statements of The Institute of Chartered Accountants of the Caribbean, as set out on pages 3 to 22, which comprise the statement of financial position as at December 31, 2009, and the statement of comprehensive income, statement of changes in reserves and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards and the Jamaican Companies Act. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

.../2

Independent auditors' report (cont'd)

**To the Members of
The Institute of Chartered Accountants of
the Caribbean**

Report on the Financial Statements (cont'd)

Auditors' Responsibility (cont'd)

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements give a true and fair view of the financial position of the Institute as at December 31, 2009, and of the Institute's financial performance, changes in reserves and cash flows for the year then ended in accordance with International Financial Reporting Standards.

Report on Additional Requirements of the Companies Act

We have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit. In our opinion, proper accounting records have been maintained, and the financial statements are in agreement with the accounting records, and give the information required by the Jamaican Companies Act, in the manner so required.

Kingston, Jamaica

June 4, 2010

Mair Russell Grant Thornton
Chartered Accountants



**STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2009**

	Note	2009 US\$	2008 US\$
Assets			
Non-current assets			
Equipment	(5)	3,837	4,395
Deferred tax asset	(6)	-	5
		<u>3,837</u>	<u>4,400</u>
Current assets			
Taxation recoverable		4,795	5,233
Due from member and other receivables	(7)	4,620	3,241
Cash and cash equivalents	(8)	97,837	63,149
		<u>107,252</u>	<u>71,623</u>
Total assets		<u>111,089</u>	<u>76,023</u>
Reserves and liabilities			
Reserves			
Development fund	(9)	45,579	45,579
Administrative assistance development fund	(10)	14,837	14,837
Accumulated surplus		45,293	6,798
Total reserves		<u>105,709</u>	<u>67,214</u>
Liabilities			
Non-current liability			
Deferred tax liability	(6)	94	-
		<u>94</u>	<u>-</u>
Current liabilities			
Payables and accruals	(11)	4,269	7,811
Owing to members	(12)	1,017	998
		<u>5,286</u>	<u>8,809</u>
Total liabilities		<u>5,380</u>	<u>8,809</u>
Total reserves and liabilities		<u>111,089</u>	<u>76,023</u>

The notes on the accompanying pages 7 to 22 form an integral part of these financial statements.

Approved for issue by the Board of Directors on June 4, 2010 and signed on its behalf by:

Harryram Parmesar
President

Prunella Vassell
Treasurer



**STATEMENT OF COMPREHENSIVE INCOME
YEAR ENDED DECEMBER 31, 2009**

	Note	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Revenue	(21)		
Subscriptions		65,602	59,670
Annual conference and seminars		66,828	28,533
Interest on short-term deposits		3,224	1,916
Other income	(13)	<u>5,605</u>	<u>8,137</u>
		141,259	98,256
Administrative and other expenses	(14)	<u>(101,488)</u>	<u>(94,289)</u>
Surplus for the year before tax	(15)	39,771	3,967
Income tax	(16a)	<u>(1,276)</u>	<u>126</u>
Surplus after tax		<u>38,495</u>	<u>4,093</u>

The notes on the accompanying pages 7 to 22 form an integral part of these financial statements.



**STATEMENT OF CHANGES IN RESERVES
YEAR ENDED DECEMBER 31, 2009**

	Development fund	Administrative assistance development fund	Accumulated surplus	Total
	<u>US\$</u>	<u>US\$</u>	<u>US\$</u>	<u>US\$</u>
Balance at December 31, 2007	45,579	14,837	2,705	63,121
Surplus for year 2008 being total comprehensive income	<u>-</u>	<u>-</u>	<u>4,093</u>	<u>4,093</u>
Balance at December 31, 2008	45,579	14,837	6,798	67,214
Changes in reserves for 2009				
Surplus for year 2009 being total comprehensive income	<u>-</u>	<u>-</u>	<u>38,495</u>	<u>38,495</u>
Balance at December 31, 2009	<u>45,579</u>	<u>14,837</u>	<u>45,293</u>	<u>105,709</u>

The notes on the accompanying pages 7 to 22 form an integral part of these financial statements.



STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2009

	<u>2009</u> US\$	<u>2008</u> US\$
Cash flows from operating activities:		
Surplus for the year before tax	39,771	3,967
Adjustments for:		
Interest income	(3,224)	(1,916)
Depreciation and impairment (Note 5)	<u>558</u>	<u>1,908</u>
	37,105	3,959
(Increase)/decrease in due from member and other receivables	(1,109)	7,172
Decrease in payables and accruals	(3,542)	(2,207)
Increase in owing to members	<u>19</u>	<u>-</u>
Net cash provided by operating activities	<u>32,473</u>	<u>8,924</u>
Cash flows from investing activities:		
Purchase of equipment (Note 5)	-	(1,282)
Interest received (net of withholding tax) (Note 16b)	<u>2,215</u>	<u>1,474</u>
Net cash provided by investing activities	<u>2,215</u>	<u>192</u>
Net increase in cash and cash equivalents	34,688	9,116
Cash and cash equivalents at beginning of year	<u>63,149</u>	<u>54,033</u>
Cash and cash equivalents at end of year (Note 8)	<u>97,837</u>	<u>63,149</u>

The notes on the accompanying pages 7 to 22 form an integral part of these financial statements.



NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2009

1. IDENTIFICATION AND ACTIVITIES

The Institute of Chartered Accountants of the Caribbean (the Institute) was incorporated on October 28, 1988, under the Laws of Jamaica as a company limited by guarantee and not having a share capital. The registered office of the Institute is located at 6 Lockett Avenue, Kingston 4, Jamaica.

The membership of the Institute comprises the following member institutes from the Caribbean and affiliated institutes from Non-Caribbean territories:

Members

The Bahamas Institute of Chartered Accountants
The Institute of Chartered Accountants of Barbados
The Institute of Chartered Accountants of Belize
The Institute of Chartered Accountants of Guyana
The Institute of Chartered Accountants of Jamaica
The Institute of Chartered Accountants of the Eastern Caribbean
The Institute of Chartered Accountants of Trinidad & Tobago

Affiliates

The Association of Chartered Certified Accountants
The Certified General Accountants Association of Canada
The Institute of Chartered Accountants in England and Wales
The American Institute of Certified Public Accountants

The principal objectives of the Institute are:

- (1) To promote, foster and maintain a respectable image of the accountancy profession, establish professional levels of competence, character and integrity and to promote the highest standards of ethical conduct within the region's accountancy profession in order to serve the public's interest.
- (2) To promote the harmonisation of regional accounting and auditing standards as well as company law and taxation legislations among member territories.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies that have been used in the preparation of these financial statements are summarized below. These have been consistently applied for all the years presented:

- (a) Basis of preparation

These financial statements have been prepared in compliance with International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (IASB). The measurement bases are more fully described in the accounting policies below.



NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2009

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(b) Critical judgements and sources of estimation uncertainty

The preparation of financial statements in accordance with International Financial Reporting Standards requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. These estimates and assumptions are continually evaluated and are based on historical experience and management's best knowledge of current events and actions and expectations of future events that are believed to be reasonable at the time such estimates and judgements are made. Actual results may differ from these estimates and assumptions.

There were no critical judgements, apart from those involving estimation, that management has made in the process of applying the Institute's accounting policies and that have a significant effect on the amounts recognised in the financial statements.

The estimates and assumptions which have the most significant risk of causing a material adjustment to the carrying amounts of assets and liabilities are discussed below.

(i) Depreciation of equipment

Depreciation is provided so as to write-down the respective assets to their residual values over their expected useful lives and as such the selection of the estimated useful lives and the expected residual values of the assets requires the use of estimates and judgements. Details of the estimated useful lives are as shown below in policy in Note 2(c).

(ii) Taxation

The Institute is required to estimate income tax payable to the Commissioner of Taxpayer Audit and Assessment on any surplus derived from operations. (Note 16). This requires an estimation of the current tax liability together with an assessment of the temporary differences which arise as a consequence of different accounting and tax treatments. These temporary differences result in deferred tax assets or liabilities which are included in the statement of financial position. Deferred tax assets and liabilities are measured using the enacted tax rate at the end of the reporting period.

If the tax eventually payable or recoverable differs from the amounts originally estimated then the difference will be accounted for in the accounts in the year such determination is made.

(c) Equipment

(i) Equipment is stated at cost less accumulated depreciation and impairment.

(ii) Depreciation is provided on the straight line basis at such rates as will write off the cost of various assets over the period of their expected useful lives. The useful life approximates to ten (10) years for equipment.

(iii) The cost of repairs and renewals, which do not increase the expected lives of assets or enhance their carrying amount, is charged to the surplus or deficit when incurred.

(iv) Gains or losses on disposal of equipment are included in surplus or deficit, when they arise.



NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2009

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(d) Foreign currency

(i) Functional and presentation currency

The currency of Jamaica is the Jamaican Dollar. However, the Institute uses the United States Dollar as its functional currency in order to facilitate measurement and recording of balances and transactions with its members, who do not share a common currency. The Institute has obtained permission from the Minister of Finance to prepare and present its financial statements in United States Dollars.

Except where otherwise stated, these financial statements are expressed in United States Dollars.

(ii) Transactions and balances

Jamaican Dollar transactions and balances at the end of the year have been converted to United States Dollars on the following bases:

Equipment	-	Exchange rate ruling at date of transaction.
Current assets and liabilities	-	Exchange rate ruling at the end of the reporting period.
Income and expenses	-	Exchange rate ruling at date of transaction.

Gains or losses due to fluctuations in exchange rates are recognised in surplus or deficit.

(e) Financial instruments

A financial instrument is any contract that gives rise to both a financial asset in one entity and a financial liability or equity instrument in another entity. Financial assets and financial liabilities are recognised in the Institute's statement of financial position when it becomes a party to the contractual provisions of the instruments.

The financial instruments carried in the statement of financial position are:

Financial assets:

Due from member and other receivables and cash and cash equivalents;

Financial liabilities:

Payables and accruals and owing to members.

The particular recognition methods adopted are disclosed in the respective accounting policies associated with each item.

(f) Due from member and other receivables

Due from member and other receivables are classified as loans and receivables. These are initially recognised at original invoice amount (which represents fair value) and subsequently measured at amortised cost. A provision for doubtful debt is recognised when there is an indication that the debt is impaired.



NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2009

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(g) Cash and cash equivalents

Cash and cash equivalents are classified as loans and receivables and consist of cash on hand, current and savings account balances and highly liquid, short-term deposits with maturity dates of three (3) or less months on average, that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value.

(h) Payables and accruals

Payables and accruals are classified as financial liabilities measured at amortised cost. These are initially recognised at original invoice amounts (which represent fair value) and subsequently measured at amortised cost.

(i) Owing to members

Owing to members is classified as financial liabilities measured at amortised cost. These are initially recognised at original invoice amounts (which represent fair value) and subsequently measured at amortised cost.

(j) Development fund

Effective 2003, the Institute decided to transfer an amount representing twenty-five percent (25%) of its current year's surplus up to a maximum of US\$10,000 per year to a development fund. (Note 9). However, effective December 31, 2006 the directors decided to cease setting aside this amount.

(k) Administrative assistance development fund

Up to December 31, 2005, the Institute reserved an amount equal to fifty percent (50%) of its share of the surplus in excess of US\$5,000 realised from its annual conference. This was to be used to assist small territorial institutes in the development of the accountancy profession in their territories. (Note 10). However, effective December 31, 2006 the directors decided to cease setting aside this amount.

(l) Revenue recognition

Revenue represents membership dues, income from conferences, seminars, advertising and income from short-term investments. Revenue is measured by reference to the fair value of consideration received or receivable and is accounted for in the year to which it relates.



**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(m) Taxation

Tax expense comprise current tax and deferred tax.

Current tax is the expected tax payable on the taxable surplus for the year, using tax rates enacted at the end of the reporting period, and any adjustments to tax payable in respect of previous years.

Deferred tax is accounted for using the balance sheet liability method in respect of temporary differences arising from difference between the carrying amount of assets and liabilities in the financial statements and the corresponding tax basis used in the computation of taxable surplus. In principle, deferred tax liabilities are recognised for all taxable differences and deferred tax assets are recognised to the extent that it is probable that taxable surplus will be available against which deductible temporary differences can be utilised.

Deferred tax is calculated at the tax rates that are expected to apply to the period when the asset is realised or the liability is settled. Deferred tax is charged or credited in surplus or deficit, except when it relates to items that are recognised in other comprehensive income or credited or charged directly to reserves, in which case the deferred tax is also recognised in other comprehensive income or reserves respectively.

(n) Impairment of equipment

At the end of the reporting period, the Institute reviews the carrying amounts of its assets to determine whether there is any indication that those assets have suffered any impairment loss. If any such indication exists, the recoverable amount of each asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the Institute estimates the recoverable amount of the group of assets to which the asset belongs. The impairment loss is measured as the difference between the recoverable amount of the asset and its carrying amount. Any impairment loss is recognised in surplus or deficit immediately it arises.



NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2009

3. ADOPTION OF NEW AND REVISED ACCOUNTING STANDARDS

- (i) Amendments to published standards and interpretations effective in the current year that are relevant to the Institute's operations.
- *IFRS 7 (Amendment) Financial Instruments Disclosures*: The amendments require additional disclosures for financial instruments that are measured at fair value in the statement of financial position. The fair value measurements should be categorised into a three-level fair value hierarchy, which reflects the extent to which they are based on observable market data. A separate quantitative maturity analysis must be presented for derivative financial liabilities that shows the remaining contractual maturities, where these are essential for an understanding of the timing of cash flows. The Institute currently do not hold any financial assets falling within this category.
 - *IAS 1 (Revised 2007)*. The amendments to IAS 1 require that changes in reserves resulting from transactions with owners in their capacity as owners be presented separately in the financial statements. Consequently, all owner changes in reserves should be presented in the statement of reserves, while non-owner changes in reserves should be presented in one statement of comprehensive income or in two statements (a separate income statement and a statement of comprehensive income). The Institute's transactions are mainly with its members, consequently the statement of reserves will reflect the accumulated surplus and changes in the Institute's other reserves.
 - *IAS 23 (Revised)*. The revised standard requires the capitalisation of borrowing costs, to the extent they are directly attributable to the acquisition, production or construction of qualifying asset (assets that take a substantial period of time to get ready for use or sale). The Institute is not currently incurring any borrowing costs.

The Institute has assessed the relevance of the other new standards, amendments and interpretations to existing standards which became effective for periods beginning January 1, 2009. Based on the Institute's operations, management has determined that these standards, amendments and interpretations do not impact its financial statements.



NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2009

3. ADOPTION OF NEW AND REVISED ACCOUNTING STANDARDS (CONT'D)

(ii) Standards, amendments and interpretations issued but not yet effective

At the date of authorisation of these financial statements, the following standards, amendments and interpretations which have not been applied in these financial statements were in issue but not yet effective:

<u>Title</u>	<u>Full title of Standard or Interpretation</u>	<u>Effective for accounting periods beginning on or after</u>
IFRIC 17	Distributions of Non-cash Assets to Owners	1 July 2009
IFRIC 18	Transfers of Assets from Customers	1 July 2009
IFRIC 19	Extinguishing Financial Liabilities with Equity Instruments	1 July 2010
IFRS 2	Share-based Payment - Amendments to group cash-settled transactions	1 January 2010
IFRS 3	Business Combinations (Revised 2008) -Comprehensive revision on applying the acquisition method	1 July 2009
IFRS 5	Non-current Assets Held for sale and Discontinued Operations	1 January 2010
IFRS 9	Financial Instruments – Classification and Measurement	1 January 2013
IAS 24	Related Party Disclosures – Revised definition of related parties	1 January 2011
IAS 27	Consolidated and Separate Financial Statements (Revised 2008) -Consequential amendments arising from amendments to IFRS 3	1 July 2009
IAS 28	Investments in Associates -Consequential amendments arising from amendments to IFRS 3	1 July 2009
IAS 31	Interest in Joint Ventures-Consequential amendments arising from amendments to IFRS 3	1 July 2009
IAS 32	Financial Instruments: Presentation-Amendments relating to classification of rights issues	1 February 2010
IAS 39	Financial Instruments: Recognition and Measurement Amendments for eligible hedged items	1 July 2009

Based on the Institute's current operations, the directors and management do not expect any material impact on the Institute's financial statements when these standards, amendments and interpretations become effective.

Annual Improvements 2009

The IASB has issued *Improvements for International Financial Reporting Standards 2009*. Most of these are small amendments which become effective in accounting periods beginning on or after January 1, 2010. However, these amendments are not expected to have a material impact on the Institute's financial statements.



**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009**

4. FINANCIAL ASSETS AND LIABILITIES BY CATEGORIES

(i) Financial assets by categories

The categories of financial assets included in the statement of financial position are as follows:

	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Loans and receivables (including cash and cash equivalents) (Notes 7 & 8)	102,252	66,179
Total	<u>102,252</u>	<u>66,179</u>

(ii) Financial liabilities by categories

The categories of financial liabilities included in the statement of financial position are as follows:

	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Financial liabilities measured at amortised cost		
Payables and accruals (Note 11)	2,516	7,811
Owing to members (Note 12)	1,017	998
Total	<u>3,533</u>	<u>8,809</u>

5. EQUIPMENT COMPRISE:

	<u>Equipment</u> <u>US\$</u>
Gross carrying amount	18,763
Accumulated depreciation and impairment	(13,742)
Carrying amount at December 31, 2007	<u>5,021</u>
Gross carrying amount	17,282
Accumulated depreciation and impairment	(12,887)
Carrying amount at December 31, 2008	<u>4,395</u>
Gross carrying amount	17,282
Accumulated depreciation and impairment	(13,445)
Carrying amount at December 31, 2009	<u>3,837</u>



**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009**

5. EQUIPMENT COMPRISE (CONT'D):

The carrying amounts for equipment for the years included in these financial statements as at December 31, 2009 are reconciled as follows:

	<u>Equipment US\$</u>
Carrying amount at December 31, 2007	5,021
Addition	1,282
Depreciation and impairment	<u>(1,908)</u>
Carrying amount at December 31, 2008	4,395
Depreciation and impairment	<u>(558)</u>
Carrying amount at December 31, 2009	<u>3,837</u>

Included in the above are equipment with gross carrying amount of US\$11,700 (2008-US\$11,700) which are fully depreciated and still in use.

6. DEFERRED TAX (LIABILITY)/ASSET

Deferred taxes are calculated on all temporary differences under the liability method using a tax rate of 33 $\frac{1}{3}$ %. The movement on the deferred tax account is as follows:

	<u>2009 US\$</u>	<u>2008 US\$</u>
Balance at beginning of year	5	(195)
Taxation (charge)/credit for the year (Note 16a (i))	<u>(99)</u>	<u>200</u>
Balance at end of year	<u>(94)</u>	<u>5</u>

Deferred tax balance arose on temporary differences in respect of:

	<u>2009 US\$</u>	<u>2008 US\$</u>
Deferred tax asset on:		
Equipment	<u>8</u>	<u>17</u>
	<u>8</u>	<u>17</u>
Deferred tax liability on:		
Interest receivable	<u>(102)</u>	<u>(12)</u>
	<u>(102)</u>	<u>(12)</u>
Net deferred tax (liability)/asset	<u>(94)</u>	<u>5</u>



**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009**

7. DUE FROM MEMBER AND OTHER RECEIVABLES

	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Due from member:		
Seminar share of profits	2,954	-
Interest	306	36
Other	<u>1,155</u>	<u>2,994</u>
Total due from member and other receivables	4,415	3,030
Prepayment	<u>205</u>	<u>211</u>
Total	<u>4,620</u>	<u>3,241</u>

The above receivables are short-term and the carrying value is considered a reasonable approximation of fair value.

None of the amounts due from member or other receivables was past due at the end of the reporting period.

8. CASH AND CASH EQUIVALENTS

	<u>Interest rate</u> <u>% p. a.</u>	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Short-term US\$ deposits:			
Pan Caribbean Merchant Bank Limited	4.05	37,181	43,499
JN Fund Managers Limited	5.00	<u>45,000</u>	<u>-</u>
		<u>82,181</u>	<u>43,499</u>
Bank and cash:			
J\$ Current account balance with RBTT Bank Jamaica Limited J\$540,272 (2008 – J\$359,512)	1 – 2.5	6,059	4,693
US\$ Savings account balance with RBTT Bank Jamaica Limited	2.5	9,570	14,930
Cash in hand		<u>27</u>	<u>27</u>
		<u>15,656</u>	<u>19,650</u>
Total		<u>97,837</u>	<u>63,149</u>

The carrying value of cash and cash equivalents is considered a reasonable approximation of fair value.

9. DEVELOPMENT FUND

The above represents net amounts reserved by the Institute to meet costs associated with the development of the accounting profession in the Caribbean. (Note 2(j)).



**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009**

10. ADMINISTRATIVE ASSISTANCE DEVELOPMENT FUND

The above represents amounts reserved by the Institute to assist small territorial institutes in the development of the accountancy profession in their territories. (Note 2(k)).

11. PAYABLES AND ACCRUALS

	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Accrued vacation leave	1,753	-
Statutory payroll liabilities	-	3,017
Auditors' honorarium	1,500	1,500
Utilities	337	448
Other	<u>679</u>	<u>2,846</u>
Total	<u>4,269</u>	<u>7,811</u>

All amounts are short-term and the carrying value is considered a reasonable approximation of fair value.

12. OWING TO MEMBERS

	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Membership dues prepaid	611	592
Share of profit from joint seminar overpaid	212	212
Advertisements for annual Caribbean conference overpaid	<u>194</u>	<u>194</u>
Total	<u>1,017</u>	<u>998</u>

All amounts are short-term and the carrying value is considered a reasonable approximation of fair value.



**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009**

13. OTHER INCOME

	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Advertising - newsletter and website	5,605	8,137
Total	<u>5,605</u>	<u>8,137</u>

14. EXPENSES BY NATURE

Total administrative and other operating expenses:

	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Depreciation and impairment	558	1,908
Insurance	170	201
Postage and delivery	966	920
Loss on foreign exchange	763	1,155
Rent and maintenance	3,881	4,334
Printing and stationery	6,203	5,473
Annual conference and seminars	6,994	5,943
Board meetings and retreats	12,118	18,526
Utilities	4,481	4,744
Travelling and entertainment	9,029	2,744
Honorarium to auditors	1,500	1,500
Employee benefits (Note 17)	48,835	44,299
Other expenses	<u>5,990</u>	<u>2,542</u>
Total	<u>101,488</u>	<u>94,289</u>

15. SURPLUS FOR THE YEAR BEFORE TAX

Surplus for the year before tax is stated after charging/(crediting):

	<u>2009</u> <u>US\$</u>	<u>2008</u> <u>US\$</u>
Key management personnel compensation (Note 17)	40,655	33,190
Depreciation and impairment	558	1,908
Honorarium to auditors	1,500	1,500
Loss on foreign exchange	763	1,155
Interest income	<u>(3,224)</u>	<u>(1,916)</u>



**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009**

16. TAX EXPENSE

(a) The Institute obtained permission from the Taxpayer Audit and Assessment Department for the exemption from income tax under the mutuality principle in respect of income derived from transactions with members.

(i) Income tax computed at the rate of 33 $\frac{1}{3}$ % on the non-exempt income, adjusted for tax purposes comprises:

	<u>2009</u> US\$	<u>2008</u> US\$
Prior year adjustment	(841)	-
Current tax charge	<u>(336)</u>	<u>(74)</u>
	<u>(1,177)</u>	<u>(74)</u>
Deferred tax (charge)/income:		
Origination and reversal of temporary differences	<u>(99)</u>	<u>200</u>
Income tax (charge)/credit for the year (Note 16a (ii))	<u>(1,276)</u>	<u>126</u>

Prior year adjustment relates to tax withheld on interest earned by the Institute in prior years and which is no longer recoverable.

(a) (ii) Reconciliation of theoretical tax charge to effective tax charge using the tax rate applicable in Jamaica. (Note 2(m)).

	<u>2009</u> US\$	<u>2008</u> US\$
Surplus for the year before tax	<u>39,771</u>	<u>3,967</u>
Tax at the applicable rate of 33 $\frac{1}{3}$ %	13,257	(1,322)
Tax effect of expenses not deductible for tax purposes	(32,982)	(30,359)
Tax effect of income not chargeable to tax	45,892	31,630
Tax effect of other allowances and charges	(26,602)	177
Prior year adjustment	<u>(841)</u>	<u>-</u>
Income tax (charge)/credit for the year (Note 16a (i))	<u>(1,276)</u>	<u>126</u>

(b) During the year the Institute suffered withholding tax at source of US\$739 (2008 – US\$491) on interest income earned on its short-term deposits.



**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009**

17. EMPLOYEE BENEFITS

Employee benefits comprise:

	<u>2009</u> US\$	<u>2008</u> US\$
Salaries	46,321	41,931
Medical and other benefits	<u>2,514</u>	<u>2,368</u>
Total	<u>48,835</u>	<u>44,299</u>

Included in staff costs is key management personnel compensation amounting to US\$40,655 (2008 – US\$33,190). (Note 15).

18. RELATED PARTY TRANSACTIONS

The members of the Board of Directors are volunteers. No member of the Board has received payment in respect of services to the Institute, other than by way of reimbursement or payment of expenses incurred in providing such services.

19. RISK MANAGEMENT POLICIES

The Institute's activities expose it to a variety of financial risks in respect of its financial instruments: market risk (currency risk, interest rate risk and other price risk), credit risk and liquidity risk. The Institute seeks to manage these risks by close monitoring of each class of its financial instruments as follows:

(a) Market risk

(i) Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates.

The Institute is exposed to currency risk due to fluctuation in exchange rates on balances that are denominated in currencies other than United States dollars. For transactions denominated in Jamaican dollars (J\$) the Institute however, maintains a J\$ bank account in an attempt to minimise this risk.



NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2009

19. RISK MANAGEMENT POLICIES (CONT'D)

(i) Currency risk (cont'd)

At the end of the reporting period there were net assets of approximately J\$495,212 (2008 - J\$69,076) which were subject to foreign exchange rate changes as follows:

Concentrations of currency risk

	<u>2009</u> J\$	<u>2008</u> J\$
Financial assets		
- Cash and cash equivalents	540,272	359,512
Financial liabilities		
- Payables and accruals	<u>(45,060)</u>	<u>(290,436)</u>
Net assets	<u>495,212</u>	<u>69,076</u>

The above assets/liabilities are receivable/payable in Jamaican dollars (J\$). The exchange rate applicable at balance sheet date is J\$89.61 to US\$1 (2008 – J\$76.61 to US\$1).

Foreign currency sensitivity

Due to the nature and size of the Institute's operations and the very short-term nature of balances denominated in Jamaican dollars there would be no significant impact on the results of the Institute's operations as a result of changes in foreign currency rates.

(ii) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in market interest rates. The Institute's cash and cash equivalents are subject to interest rate risk. However, the Institute attempts to manage this risk by monitoring its interest-bearing instruments closely and procuring the most advantageous rates under contracts with interest rates that are fixed for the life of the contract, where possible.

The Institute invests excess cash in short-term deposits and maintains interest-earning bank accounts with licensed financial institutions. Short-term deposits are invested for one to three month periods at fixed interest rates and are not affected by fluctuations in market interest rates up to the date of maturity. Interest rates on interest-earning bank accounts are not fixed but are subject to fluctuations based on prevailing market rates. (Note 8).

Interest rate sensitivity

Due to the fact that interest rate on the Institute's short-term deposit is fixed up to maturity and interest earned from the Institute's interest-earning bank accounts is immaterial, there would be no material impact on the results of the Institute's operations as a result of fluctuations in interest rates.



NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2009

19. RISK MANAGEMENT POLICIES (CONT'D)

(a) Market risk (Cont'd)

(iii) Other price risk

Other price risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all instruments traded in the market. The Institute's financial instruments are substantially independent of changes in market prices as they are short-term in nature.

(b) Credit risk

The Institute faces credit risk in respect of its receivables and cash and cash equivalents. However, this risk is controlled by close monitoring of these assets by the Institute. In addition, cash and cash equivalents are maintained with licensed financial institutions considered to be stable. The maximum credit risk faced by the Institute is the total of these balances reflected in the financial statements.

(c) Liquidity risk

Liquidity risk is the risk that the Institute will encounter difficulty in meeting its commitments associated with financial liabilities.

The Institute manages its liquidity risk by carefully monitoring its cash outflow needs for day-to-day business and maintaining an appropriate level of resources in liquid or near liquid form to meet its needs. The Institute maintains cash and short-term deposits to meet its liquidity requirements.

The Institute's financial liabilities comprise payable and accruals and owing to members. These amounts, because of their short-term nature are due within three (3) months after the end of the reporting period.

20. CAPITAL MANAGEMENT

The Institute considers its capital to be its accumulated surplus and its funds. The Board of Directors' financial objective is to generate a targeted operating surplus, in order to strengthen the statement of financial position and provide for the future continuity of the Institute, taking into account the various competitive risks. The Institute's Principal Officers review the financial position of the Institute at regular Principal Officers' meeting held.

The Institute is not subject to externally imposed capital requirements.



**THE INSTITUTE OF
CHARTERED ACCOUNTANTS
OF THE CARIBBEAN**

2009 Annual Report

*Reshaping the
Accounting Profession
in the Caribbean*